



Arizona Element Elite Cheer

Absence Request

Absence Information

Athlete Name: _____

Teams Name: _____

Type of Absence Requested:

- Sick (contagious or life threatening)
- Vacation (Unexcused during season)
- Bereavement
- Graded School Event (Proof required)
- Grounded (Unexcused)
- Family Emergency (Explain)
- Other (Explain)

Dates of Absence: From: _____ To: _____

Reason for Absence:

You must submit requests for absences, other than sick leave, two days prior to the first day you will be absent. Failure to provide a form prior to the absence will result in an automatic unexcused absence.

Employee Signature *Date*

Manager Approval

- Approved
- Rejected

Comments:

Manager Signature *Date*