



**NAME OF CONFERENCE: Texas Association of Builders Sunbelt Builders Show**

**Orders received within 72 hours of the requested delivery date  
will be assessed a \$100.00 pop up fee, per delivery.**

Please fill out this form completely, including payment information, and **email to Claire Gore at Claire.gore@gaylordhotels.com.**

**NOTE: If you are requesting more than one delivery per day, please complete a separate form for each day/time period.**

**CONTACT INFORMATION**

Booth Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

On-Site Contact: \_\_\_\_\_ Mobile: \_\_\_\_\_

- Once order has been received a banquet event order will be created and sent to the client for review and signature to confirm.
- A link to submit a credit card for payment will be sent to client once confirmed.
- 100% of all estimated charges will be due 10 days prior to arrival.
- All items listed are subject to a 25% taxable service charge and 8.25% sales tax.

BEVERAGES		
ITEM	COST	QUANTITY
Freshly Brewed Regular and Decaffeinated French Roast Coffee and Select Teas	\$110 per gallon	
Assorted Bottled Juices	\$6.50 each	
Soft Drinks (Pepsi, Diet Pepsi, Sierra Mist)	\$6.25 each	
Bottled Waters	\$6.25 each	
Iced Tea / Lemonade	\$83 per gallon	
Domestic Beer: Bud, Bud Light, Miller Light, Coors Light	\$8 each (12 minimum)	
Imported Beer: Heineken, Corona, Amstel Light	\$9 each (12 minimum)	
Wine: House Chardonnay & House Cabernet	\$50 bottle	
Bartender**REQUIRED For Service***	\$200 each (per 3 hour period)	

FOOD		
ITEM	COST	QUANTITY
Bagels with Cream Cheese and Preserves	\$65 per dozen	
Assorted Breakfast Breads, Muffins and Croissants	\$60 per dozen	
Brownies (by the dozen only)	\$60 per dozen	
Cookies (assorted, by the dozen only)	\$60 per dozen	
Assorted French Macarons	\$72 per dozen	
Assorted Dessert Miniatures	\$72 per dozen	
Display of Fresh Sliced Fruits Served	\$120 small (up to 10 guests) \$300 large (up to 25 guests)	
Display of Fresh Vegetables, Traditional Hummus and Buttermilk Ranch	\$140 small (up to 10 guests) \$350 large (up to 25 guests)	
Charcuterie Board, Array of Cheeses and Meats, Chef's Assorted Condiments, Housemade Breads	\$250 small (up to 10 guests) \$625 large (up to 25 guests)	
Assorted Deli Sandwiches (Ham, Turkey and Roast Beef) Please indicate your selection.	\$120 dozen (1 dozen minimum)	
Wraps (Vegetarian, Chicken Salad) Please indicate your selection.	\$120 dozen (1 dozen minimum)	
Breakfast Tacos (Scrambled Egg, Chorizo, Cheddar)	\$100 dozen (1 dozen minimum)	
Seasonal Whole Fruit. Please indicate your quantity.	\$4 each	
Mixed Nuts (bulk, 5 lb minimum)	\$35 pound	
Bar Mix (bulk, 5 lb minimum)	\$35 pound	
Pretzels or Potato Chips (bulk, 5 lb minimum)	\$25 pound	
Breakfast, Power and Granola Bars	\$5 each	
Potato Chips, Popcorn and Pretzels (individual bags).	\$5 each	
Dip (Guacamole, Queso or French Onion Dip)	\$40 per quart	
Ice Cream Bars (assorted)	\$7.25 each	
Candy Bars (assorted)	\$5 each	
Soft Warm Pretzels, IPA Cheese Sauce	\$60 per dozen	
Popcorn Machine (Attendant Required*\$200++)	\$250 per day rental Popcorn \$4 per bag (60 bag minimum)	

<b>Miscellaneous</b>		
<b>ITEM</b>	<b>COST</b>	<b>QUANTITY</b>
Ice	\$120 per 20 lbs. Plus \$25 delivery per day	
Bus Tub Rental	\$20 each day	
Chafing Dish Rental	\$75 each day	
Heat Lamp Rental	\$50 each day	
Sterno	\$9each	
Punch Bowl Rental	\$75 each per day	
Cutting Board Rental	\$50 each per day	
Disposable 6 inch plate	\$20per 50	
Disposable 8 oz. bowls	\$20 per 50	
Plastic Forks	\$50 per 1000	
Plastic Spoons	\$50 per 1000	
Plastic Knives	\$50 per 1000	
Cocktail Napkins	\$20 per 250	
Styrofoam Cups 12 oz.	\$40 per 100	
Coffee Stirrers	\$20 per 1000	
Frill Toothpicks	\$10 per 250	
Pc. Creamers	\$75 per 500 (500 minimum order)	
Pc. Sugar/Equal/Sweet and Low/Splenda	\$100 per 500 (500 minimum order)	
Serving Utensils Rental	\$10 each per day	

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**BOOTH DELIVERY - \$50 per delivery**

Food and beverage ordered through the hotel will be supplied with proper service ware and utensils.