



## Universal Signature Form – Summer STEM Camps

This document must be physically signed and initialed by the child's legal parent/guardian. Online registration is not complete until this form, a copy of the child's Birth Certificate, Immunization Records, current photo, etc. have been submitted. A separate form is needed for each child enrolled.

Name of Child Enrolled \_\_\_\_\_

### MEDICAL RELEASE:

In case of an emergency involving the child on this enrollment form, I authorize Boys & Girls Club of the Pikes Peak Region Summer STEM Camp employees & volunteers to use the information in the medical section for emergency medical treatment under the following conditions:

1. An emergency or unanticipated condition requiring actions for the preservation of the life or health of my child, and
2. Reasonable attempts to contact Parent/Guardian/Emergency Contacts have failed.

I further acknowledge that I will be responsible for any medical or hospital fees or costs associated with my child's medical treatment that may proceed without further authorization.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

### POLICIES AND PROCEDURES HANDBOOK (downloadable online):

I have read and understand the policies and procedures outlined in the Parent Policies and Procedures Handbook. By signing below, I agree to abide by these policies and procedures.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

### FINANCIAL CONTRACT AGREEMENT:

I understand that enrollment in any service serves as my financial contract with Boys & Girls Club of the Pikes Peak Region. By signing below, I acknowledge full financial responsibility for the Payment Schedule and all other charges and fees incurred.

Parent/Guardian Printed Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Address \_\_\_\_\_

Parent/Guardian Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**PERMISSION TO TRANSPORT:**

I give permission for my child to be transported by foot or vehicle by Boys & Girls Club of the Pikes Peak Region or a contracted third-party transportation service in the event of an emergency situation or for field trip purposes. In signing below, I agree to release Boys & Girls Club of the Pikes Peak Region from all liability to me, my child, and my child's personal representative, assigns and heirs for all claims and damages which my child or I may have in connection with my child's attendance at the Club. If, despite this release, my child, I, or anyone on my child's behalf make a claim against the club, I agree to identify and hold harmless Boys & Girls Club of the Pikes Peak Region from any attorney fees, damages, or cost it may incur due to such a claim.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**INTOXICATED PERSONS AT PICK UP:**

For the safety of the children, the Boys & Girls Club of the Pikes Peak Region has established a procedure in the event of anyone attempting to pick up a child while under the influence of or impaired by alcohol or drugs. If a staff person suspects intoxication, a conversation will take place and they will call an authorized contact of the child's to pick up. If the individual insists on leaving with the child, the staff will immediately contact law enforcement and advise them of the situation. Failure to comply with this policy could result in termination of services.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**SUNSCREEN PERMISSION:**

Please put sunscreen on your child prior to arriving at the site. We ask that you provide sunscreen with a minimum of SPF 15 which is clearly labeled with your child's name for your child to re-apply as needed throughout the day. If requested by your child, we will assist your child with re-applying sunscreen to bare skin. Sunscreen will not be applied to any broken skin or if a skin reaction has been observed. Any skin reaction observed by staff will be reported promptly to the parent/guardian.

By signing below, you give permission for the Boys & Girls Club of the Pikes Peak Region Summer STEM Camp staff to assist your child with the re-application of sunscreen.

**Name of Sunscreen and the SPF Number provided by parent:**

\_\_\_\_\_

\_\_\_\_\_ In the event that my child's sunscreen is not readily available, and the site has an available sunscreen, my child may use what is available.

\_\_\_\_\_ I do not want my child to use any other sunscreen other than the one he or she brings.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**BOYS & GIRLS CLUB OF THE PIKES PEAK REGION SUMMER STEM CAMP RELEASE  
STATEMENTS (*Initials Required*)**

\_\_\_\_\_ I release and hold the Boys & Girls Club of the Pikes Peak Region harmless for any liability, loss, injury, or other damages arising in any way as a result of the child's participation in activities included in program activities.

\_\_\_\_\_ I understand that it is my responsibility to update ALL changes regarding employment status, address, phone numbers for myself or contacts and other relevant information for Boys & Girls Club of the Pikes Peak Region through the Parent Portal.

\_\_\_\_\_ I give permission to Boys & Girls Club of the Pikes Peak Region to provide my child internet access for the sites computer learning center. I understand my child will lose internet privileges if it is deemed necessary by Boys & Girls Club of the Pikes Peak Region staff. I understand that I can take back my permission at any time and that my permission automatically stops at the end of Summer STEM Camp services.

\_\_\_\_\_ Members and family may be asked to take a non-identifying survey upon registration and asked to take additional surveys during the year.

\_\_\_\_\_ I grant permission to Boys & Girls Club of the Pikes Peak Region for the member to be used in public relations material-names, pictures, news media coverage, and anecdotes for the purpose of educating the public to the services available. I hereby give my consent to use any photographs that may be taken of my child while registered as a Boys & Girls Club of the Pikes Peak Region Summer STEM Camp member.

**YES** \_\_\_\_\_ **or** **NO** \_\_\_\_\_

**I HAVE READ AND AGREE TO THE RELEASE STATEMENTS LISTED ABOVE.**

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## PROGRAM POLICIES

### EXPECTATIONS & REGULATIONS (please go over this section with your child):

In order to ensure the health, safety, and welfare of all Boys & Girls Club of the Pikes Peak Region Summer STEM Camp members, staff, and volunteers, the Boys & Girls Club of the Pikes Peak Region administers the following disciplinary policies and procedures:

1. The Boys & Girls Club of the Pikes Peak Region enforces the following four Codes of Conduct:
    - a.) Respect yourself and other members
    - b.) Respect for all staff and volunteers as employees and program leaders.
    - c.) Respect for site facilities and equipment.
    - d.) The following are strictly prohibited:
      - 1.) Cursing, swearing, racial remarks, or any other form of verbal abuse.
      - 2.) Fighting or any other physical abuse.
      - 3.) Use or possession of controlled substances, weapons, and intoxicants.
      - 4.) Smoking, chewing, or any other use of tobacco products.
      - 5.) Music containing inappropriate or suggestive language.
  2. Member behavioral infractions related to substance and alcohol use:
    - a.) Staff identification of situation or activity:
      - 1.) Staff or member may witness or observe activity and share with full-time staff.
      - 2.) Staff consultation with involved parties; assess situation, review behavioral contract, expulsion from the Club and contacting parent. In accordance to guidelines for discipline; item #3.
      - 3.) Suspension: undetermined period of suspension from the Boys & Girls Club of the Pikes Peak Region Summer STEM Camp and return only after a parent/guardian meeting.
      - 4.) Follow-up meeting: staff and family establish behavioral contract and return date of member into the Boys & Girls Club of the Pikes Peak Region Summer STEM Camp.
- Note:** If the terms of the behavioral agreement are not met by the member and their family, membership rights at the site may be revoked indefinitely.
3. Infraction of any of the above, or any other action deemed inappropriate, may result in the following procedures:
    - a.) Discussion: warning and description of the inappropriate action and guidance to avoid reoccurrence,
    - b.) Cool Down: seating for a specific period in a specific place.
    - c.) Suspension: a set period of time suspension from the site and return only after a parent / guardian meeting.
    - d.) Expulsion: removal from the Club for a specific period, indefinitely, or permanently with reinstatement considered following a parent / guardian meeting.
  4. Immediate suspension or expulsion may result in any situation where, in the judgment of staff, the safety of any individual is at-risk.
  5. Boys & Girls Club of the Pikes Peak Region is a private membership organization and sites are **NOT PUBLIC FACILITIES**. Boys & Girls Club of the Pikes Peak Region reserves the right to refuse access to any person with or without cause.

By signing below, I agree to follow and obey the above expectations. I understand that if my child or I do not follow the expectations above, this could result in corrective action or termination of services.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

## **BOYS & GIRLS CLUB OF THE PIKES PEAK REGION SUMMER STEM CAMP DRESS CODE:**

We believe that the way members dress affects their behavior and the quality of their participation in Club activities, and reflects on the Boys & Girls Club of the Pikes Peak Region. Therefore, the following guidelines for members have been set. Parents please read and go over this with your child.

1. All bags, backpacks, and coats must be put in cubby spaces provided upon arrival to the Club for safety purposes.
2. State health law requires that shoes be worn at the Club at all times (only non-marking soles can be worn in the gym. Sandals, heels, or other types of dress shoes can NOT be worn while in the gym.)
3. Sagging pants are not appropriate at the Club, belts are highly recommended.
4. Tank tops, spaghetti strap tops, for either boys or girls are not permitted. Sleeveless shirts are allowed, but must cover the shoulders.
5. Shirts must be long enough to be tucked in and no longer than mid-thigh.
6. Shorts and skirts must be at least mid-thigh length. Girls are encouraged to wear shorts under their skirts, especially if they are participating in gym activities.
7. T-shirt messages cannot be overtly offensive. Shirts that advertise drugs, alcohol, or are sexually offensive will not be allowed.
8. Excessive piercings or make-up will not be allowed, and it is at the discretion of the Club Staff.
9. Members may not wear clothing styles suggestive of gang or cult membership. Any clothing that can be associated with delinquent, criminal, or anti-social conduct such as anarchy symbols are not allowed. Any disrespect towards any religious groups will NOT be allowed.
10. Members, in which the Club Staff determine are distractingly or provocatively dressed, will be asked to change clothing. No chest, bottom, or stomach should be shown.
11. Caps, beanies, hats and sunglasses are not to be worn inside the building.
12. The Club Staff may establish additional guidelines and reserves the right to exclude other types of clothing if deemed necessary.

By signing below, my child & I agree to follow and obey the dress code guidelines. I understand that my child's participation in the program is contingent upon meeting the above guidelines.

**Parent/Guardian Printed Name** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_