

**Public Employees Local 71 (LTC)
REQUEST FOR REFERRAL**

DEPARTMENT/DIVISION: DOC/Institutions	PCN: 20-4342
JOB CLASS/TITLE: Maintenance Generalist Journey	WHEN POSITION IS NEEDED: ASAP
WAGE GRADE: 54 A	PAY WAGE: \$ 25.94 + DOE (Steps)
CITY LOCATION: Bethel, AK, YKCC	
CONTACT: Tracy Smith	PHONE NUMBER: 907-276-7211 Ext 3 FAX NUMBER: 907-279-7171 EMAIL ADDRESS: tracy@local71.com
PRE-EMPLOYMENT BACKGROUND <input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO TYPE: Criminal	COMMENTS: May require a CDL at a later date.

JOB DESCRIPTION:

The Maintenance Generalist position is responsible for the various projects throughout the facility, which may include supervision of inmate work crews in repairs/replacement of carpeting, floor tile, cove base, sheetrock and ceiling tiles; plastering and prep work for painting of wall surfaces; installing wall fixtures, room and shower curtains and rods; relocating furniture, beds and clothes washers and dryers; Perform basic maintenance on facility institution related items such as: toilets, mechanical room, boiler, water treatment plant, door and door locks, cameras, etc.
Ensures all tools are secured and accounted for when not in use, and utilized in an appropriate manner;
Directs and instructs inmate work crews in the projects at hand and ensures work quality;
Responds to staff requests of maintenance needs
Assists YKCC personnel in other duties as assigned.

SPECIAL REQUIREMENTS

Valid Driver License

THIS POSITION REQUIRES THE INCUMBENT TO OPERATE

State Vehicle and Equipment

TYPE OF POSITION

<input checked="" type="checkbox"/>	Permanent Full-Time	<input type="checkbox"/>	Permanent Full-Time Seasonal
<input type="checkbox"/>	Permanent Part-Time	<input type="checkbox"/>	Permanent Part-Time Seasonal
<input type="checkbox"/>	Non-Perm Full-Time	<input type="checkbox"/>	Non-Perm Part-Time
<input type="checkbox"/>	Non-Perm Part-time Sporadic	<input type="checkbox"/>	Seasonal