

Salon Lucere *Bridal Studio*

INFORMATION

BRIDAL DETAILS

Bride's name

Groom's name

Bride's mailing address

Referred by

Contact phone

Email

Emergency contact phone

Relationship

WEDDING DETAILS

Wedding date

First Look

Ceremony location

Start time

Reception location

Wedding planner

Photographer

Arrival time

HAIR AND MAKEUP

Location of salon services

Hair services

Makeup services

Ceremony location

Preferred Stylist

Preferred M.U.A.

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BRIDAL CONTRACT

BOOKINGS: To secure your date, please submit a signed copy of this Bridal Contract and the First Deposit of \$150. The services of the Salon Lucere Artistic Team will only be reserved for your event date once these are received.

SERVICE LOCATION AND REQUIREMENTS: The location of services will be at the discretion of the client. Arrangements for reasonable work areas for the Artistic Team are the responsibility of the client and must include one chair and one electrical outlet per Stylist, and ample lighting (natural or lamps).

LIABILITY: All brushes, combs and makeup are kept sanitary. Any skin conditions or allergy concerns should be reported by the client to the Bridal Coordinator prior to their appointment. If requested, an allergy/skin test may be performed in advance. Client(s) agree to release Salon Lucere and its Artistic Team from liability for any skin complications due to allergic reaction.

CANCELLATION POLICY: In the unfortunate event that Salon Lucere's services must be cancelled, a portion of the deposit(s) will be returned in accordance with the following schedule:

up to 30 days prior to the scheduled event date: 100% of the deposit will be refunded

15-29 days prior to the scheduled event date: 50% of the deposit will be refunded

0-14 days prior to the scheduled event date: the deposit will not be refunded

EXCLUSIVE USE: A flat rate of \$50 **per hour** will be charged for the Exclusive Use of Salon Lucere for your wedding day preparations. Salon Lucere will be closed for business during these hours and will offer specialty catering for you and your guests. Refer to section "Exclusive Use of Salon Lucere" for details.

TRAVEL FEES: A flat fee of \$100 will be charged for services outside of Salon Lucere or anywhere within its 50-mile radius. Travel fees exceeding a 50-mile radius will be determined on a case-by-case basis.

HOLIDAY FEES: A flat fee of \$100 (In-Salon) or \$125 (In-Salon Exclusive Use &/or On-Location) will be charged for services scheduled on a holiday or its observance period. Holidays include New Year's Eve/Day, President's Day, Easter, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving, and Christmas.

ADMINISTRATIVE FEE/GRATUITY: All services are subject to a 4% Administrative fee and 20% gratuity.

EXCUSED NON-PERFORMANCE: If for any reason beyond Salon Lucere's reasonable control, including but not limited to, acts of God, fire, natural disasters, severe weather conditions, civil disturbance, government regulations, accidents, or restrictions on travel, Salon Lucere is unable to perform its obligations under this agreement, such non-performance is excused and Salon Lucere may terminate this agreement without further liability of any nature, upon return of client's deposit. In no event shall Salon Lucere be liable for incidental or consequential damages of any nature for any reason whatsoever.

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ADMINISTRATIVE PACKAGES: Coordinating salon services can be stressful enough for a busy bride, so the thought of organizing services for the whole bridal party can be overwhelming. Working from the feedback of our brides, we have developed two Administrative Packages, which offer different approaches to the management of the Big Day. In both scenarios, the Bride and the Salon work together to plan the perfect experience – but now the Bride can choose how much planning she’d like to take on! Please select only one option below.

SILVER PACKAGE – DIY:

The person who signs this Bridal Contract agrees to serve the role of the Bridal Party Administrator (BPA) – this can be the Bride, or whomever she delegates. The BPA will be responsible for, working with each member of the bridal party, to:

1. choose the accommodations
2. select each persons’ Wedding Day services
3. call the Salon to schedule the Bride’s hair and makeup trials
4. collect payments from individuals within the bridal party then submit payments to the Salon
5. submit the completed forms
6. distribute the Wedding Day schedule of services to each individual
7. follow the Payment Schedule established herein

PLATINUM PACKAGE – CONCIERGE SERVICE:

Salon Lucere’s Bridal Coordinator (BC) will be at your service! We will work with the Bride and each member of the bridal party separately, allowing the busy bride to attend to other wedding details. Using the Bride’s wishes as our foundation, our BC will:

1. work with the bride to choose the accommodations
2. work with the Bride and each member of the bridal party to select and schedule Wedding Day services
3. coordinate the Bride’s hair and makeup trials
4. invoice and collect payments from each individual
5. collect the completed forms from the Bride
6. create and distribute the Wedding Day schedule of services to each individual
7. send payment reminders to the bride and bridal party to avoid late charges

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An additional Administrative Fee of six percent of the aforementioned sum, per person, will be added to the Bridal Contract for this service.

Bridal party balances that are not paid in full by 30-days prior to the event date will be added to the Bride’s contract and will be subject to a 10% late fee.

The final headcount for all scheduled services will be due in writing 30-days prior to date of the event.

No changes will be accepted after the final headcount is established and no cost adjustments will be made to the final balance for guests who change their mind or miss their appointment.

The First Deposit and Second Deposit may be paid in the form of cash, check, or credit card.

Final payments made On-Location on the event date will be accepted only in cash or check. Credit card processing will not be available.

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PHOTO RELEASE AGREEMENT

~ notice: this page will be shared with photographer &/or videographer ~

TO OUR BRIDE: Salon Lucere is proud of its working relationships with bridal professionals and has enjoyed networking and providing referrals. Please endorse this process by granting permission to Salon Lucere to use images &/or video from your wedding for its website, advertisements, marketing and/or social media pages.

TO PHOTOGRAPHERS & VIDEOGRAPHERS: Salon Lucere will never infringe on any copyright. Please watermark any images &/or videos that you wish to submit for marketing purposes to ensure proper credit is given to you. Images that focus on hair and makeup (such as bridal portraits) would be most appreciated.

Photography Company

Contact person

Phone number

Email

Videography Company

Contact person

Phone number

Email

I authorize Salon Lucere to use my photos for its website, advertisements, marketing and/or social media pages.

Signature

Date

EXPERIENCE THE SALON LUCERE DIFFERENCE AND LET YOUR HAIR SHINE!

We appreciate your support!