



**Employer:** justotech Corporation  
**Position:** eLearning Consultant  
**Job Location:** Remote, USA or Canada  
**Employment Type:** Full Time  
**Salary Range:** DOE

The desired candidate will possess a strategic mindset as this position to help create an overall eLearning strategy for clients as well as engage in the hands on duties of eLearning development. The position will not restrict the candidate to solely developing eLearning as this position requires consulting skills and strategic thinking in addition to using one's technical expertise.

The ideal candidate will be technically proficient in all major eLearning authoring tools and will have an expert insight into packaging techniques in order to deploy artifacts on Learning Management Systems, Mobile devices and other vehicles.

This position requires 100% personality, dependability, professionalism, and a desire to have fun! This role incorporates a mixture of sales, training and brand advocacy and is an exciting opportunity for someone who enjoys technology and in person customer interaction.

### **Key Responsibilities:**

- Meet potential and existing clients and consult with key client stakeholders to understand and analyze their learning and training needs.
- Define and document proposed learning solutions to address knowledge and performance gaps and requirements.
- Discuss and recommend proposed learning solutions to clients.
- Coordinate with off-site presales team to create proposals, mockups, and demos.
- Coordinate with off-site Project Managers and development team members (Instructional and Graphic Designers, Programmers, QA Executives) to communicate learning solution requirements and specifications.
- Define detailed instructional approach, learning objectives, and content structure.
- Create lower level design documents like content outlines.
- Review prototypes, lower level instructional design documents, storyboards, and outputs to ensure that they are in line with proposed solutions and requirements.



- Gather feedback on process and learning solution effectiveness from client personnel.

### **Job Requirements:**

- 2+ years in the corporate eLearning domain including designing and recommending learning solutions
- Be technically proficient in all major e-learning authoring tools and will have an expert insight into packaging techniques in order to deploy artifacts on Learning Management Systems, Mobile devices and other vehicles.
- Excellent interpersonal skills
- Ability to build strong client relationships
- Ability to grasp and work with a variety of subjects and concepts, assisted by SMEs as applicable
- Native fluency in English (US)
- Strong analytical skills
- Understanding of instructional design theories and models and their application
- Knowledge of eLearning development process and standards
- Knowledge of different media, visual styles, and technologies.
- Excellent working knowledge of MS Word and MS PPT
- Ability to work independently
- Ability to coordinate and collaborate with off-site managers and development teams
- Maintaining a sound knowledge of client's strategic learning plan
- Increase visibility and value in products and services
- Meet potential and existing clients and consult with key client stakeholders to understand and analyze their learning and training needs
- Ability to work remotely

### **Education Requirements:**

- Any Undergraduate or Graduate Degree, Diploma / Certificate in Instructional Design / Instructional Technology or Education preferred but not required.