



AUSTIN KENPO KARATE

ESTABLISHED 1980

A FOUNDATION FOR LIFE

**DISCIPLINE TODAY.
CONFIDENCE TOMORROW.
CHARACTER FOR LIFE.**

Through structured training, we develop stronger, healthier, and more resilient martial artists — not just in technique, but in life.



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BODY
STRENGTH & FITNESS

MIND
FOCUS & DISCIPLINE

SPIRIT
RESPECT & INTEGRITY

*The goal is not to be better than someone else.
The goal is to be better than you were yesterday.*

2026 – 2027
STUDENT HANDBOOK
AFTER SCHOOL MARTIAL ARTS PROGRAM

武



WELCOME TO AUSTIN KENPO KARATE



A martial-arts program with history.

American Kenpo • Lung Chi Quan Kung Fu • Jiu-Jitsu

Austin Kenpo Karate has served Austin-area families for decades. The program is built around practical self-defense, fitness, discipline, confidence, respect and personal responsibility.

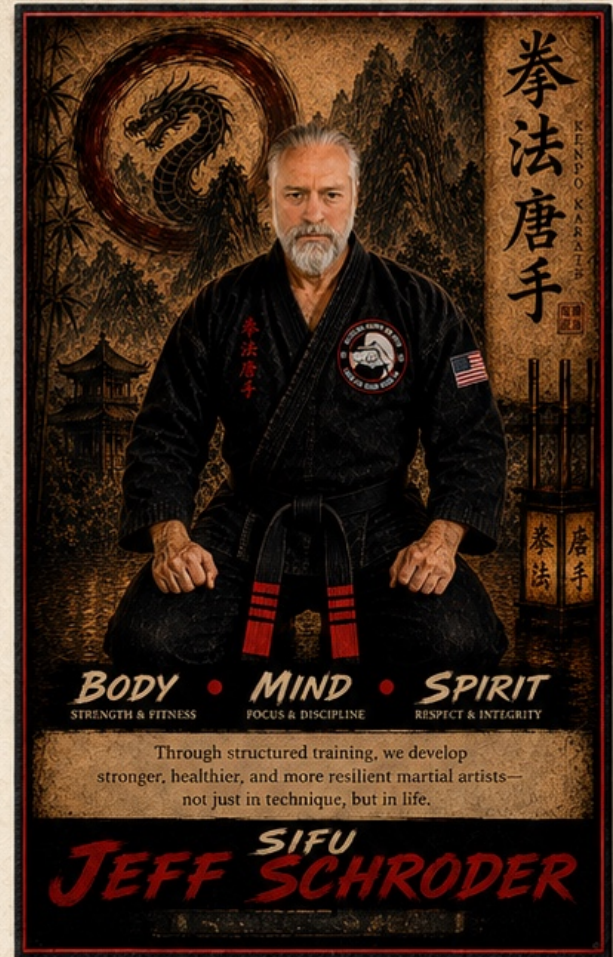
The goal is not simply to occupy the hours after school, but to give children a structured environment where they can learn, exercise and develop habits that carry into school, family life and adulthood.



ABOUT SIFU JEFF SCHRODER

Sifu Jeff Schroder began martial-arts training as a child and has trained in multiple systems. His background includes Chinese Kenpo Karate, Lung Chi Quan Kung Fu, American Kenpo Karate, and continued study in Judo and Jiu-Jitsu.

He took over Austin Kenpo Karate in 1996 and has spent decades teaching children and adults. Many advanced students began in the children's program and trained with him for years. His teaching emphasizes practical technique, discipline, respect, confidence and personal growth.



CURRENT LOCATION & FUTURE

The COVID-19 pandemic and the continuing rise in commercial rental and operating costs ultimately made a traditional commercial facility impractical. Austin Kenpo Karate now operates from a privately owned residential property at 10613 Turner Drive that is used as a dedicated training and business location; there are no residential tenants living at the property.

This is a temporary location while youth enrollment is rebuilt to a level that can support reopening a dedicated brick-and-mortar martial arts facility.



OUR COMMITMENT TO CHILD SAFETY

Austin Kenpo Karate is not currently operating as a state-licensed childcare facility. We continue to use strong child-safety practices developed during our years of licensed operation and intend to reapply for the appropriate license when the program returns to a qualifying permanent commercial facility.

PROGRAM OVERVIEW

ELIGIBILITY

K–5

PROGRAM HOURS

2:45–6:00

PICKUP WINDOW

5:30–6:00

PROGRAM PHILOSOPHY

Martial arts training is the foundation of the program. Students are expected to participate, learn, exercise and contribute to a respectful training environment. The goal is to develop practical self-defense skills while strengthening confidence, discipline, focus, fitness, courtesy and personal responsibility.

2026–2027 SCHOOL YEAR

Austin Kenpo Karate generally follows the Austin ISD academic calendar for school pickup services. The first day of classes is August 18, 2026, and the last day of classes for students is May 27, 2027.

When AISD schools are closed, regular school pickup is not provided. Extended or full-day programming may be offered on selected student holidays when sufficient enrollment and staffing are available. Families will be notified in advance.

A full-size AISD calendar follows on the next page.

The calendar has been enlarged to a dedicated page so that individual dates, holidays and the district legend can be read without having to zoom into a small thumbnail.

2026–2027 AUSTIN ISD CALENDAR



Legend

- Student / Staff Holiday
- District Staff Development / Student Holiday
- Campus Staff Development / Student Holiday
- Teacher Planning / Student Holiday
- District Closed
- New Teacher Orientation
- First Day / Last Day of Classes
- Student Holiday / PLED Day
- [] Grading Periods

Important Dates

- July 1-3 District Closed
- July 4 Independence Day Holiday
- August 3-5 New Teacher Orientation
- August 6, 10, 14 Campus Staff Development / Student Holiday
- August 13 Campus & District Staff Development / Student Holiday
- August 11, 12 District Staff Development / Student Holiday
- August 7, 17 Teacher Planning / Student Holiday
- August 18 First Day of Classes
- September 7 Labor Day Holiday
- September 21 Student Holiday/ PLED Day /Yom Kippur
- October 9 Student / Staff Holiday / (Bad Weather Makeup Day)**
- October 12 Indigenous People Day
Elementary & Secondary Parent Conference /
- November 2 Student / Staff Holiday
- November 3 Student Holiday/ Campus Staff Development
Culture of Voting
- November 8 Diwali
- November 23-27 Fall Break
- December 21-January 4 Winter Break
- January 4 Staff Development / Student Holiday
- January 18 Martin Luther King Jr. Day Holiday
student/ Staff Holiday
- February 15 Campus Staff Development /
Student Holiday/ President's Day
- March 10 Student Holiday/ Eid al-Fitr
/Elementary & Secondary Parent Conference
- March 15-19 Spring Break
- March 26 Student / Staff Holiday / Good Friday
(Bad Weather Makeup Day)**
- April 30 Student Holiday / PLED Day
- May 27 Last Day of Classes for Students
- May 28 Teacher Planning Day/Last Day for Teachers
- May 31 Memorial Day Holiday
- June 21 Juneteenth Holiday Observance Day

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2026-2027

KINDERGARTEN THROUGH 5TH GRADE

NO MIDDLE-SCHOOL PICKUP

Schools listed below are within our geographic service area. Actual pickup availability depends on enrollment, dismissal times, traffic, route efficiency and transportation capacity. The active daily route will generally be limited to two schools.

AISD ELEMENTARY SCHOOLS WITHIN SERVICE AREA

Bryker Woods

3309 Kerbey Lane • 78703

Gullett

6310 Treadwell Blvd. • 78757

Brentwood

6700 Arroyo Seco • 78757

Wooten

1406 Dale Drive • 78757

Pillow

3025 Cross Creek Drive • 78757

Reilly

405 Denson Drive • 78752

Doss

7005 Northledge Drive • 78731

Hill

8601 Tallwood Drive • 78759

Hart

8301 Furness St. • 78753

PRIVATE SCHOOLS WITHIN GEOGRAPHIC SERVICE AREA

- Hyde Park School
- St. Francis School
- The Children's School
- Kirby Hall School
- Redeemer Lutheran School
- St. Andrew's Episcopal School
- St. Austin Catholic School
- Odyssey School
- Austin International School

Private-school pickup remains subject to route confirmation, sufficient enrollment, K–5 eligibility and the two-school daily route limit.

TRANSPORTATION, ATTENDANCE & STUDENT RELEASE

TRANSPORTATION SAFETY

Students report promptly to the designated pickup location and follow driver instructions. Students remain properly seated and use available seat belts or required child-restraint equipment. No horseplay, unsafe behavior, food or drinks are permitted while in transit. Child-restraint and seating requirements will be followed according to applicable law and the vehicle used.

ATTENDANCE & ABSENCE

Parents are responsible for notifying Austin Kenpo Karate whenever a child will not require scheduled pickup. Advance notice is strongly preferred. If a scheduled child is not present, staff will make reasonable efforts to verify the child's status with the school and/or parent, but the route cannot be delayed indefinitely.

AUTHORIZED PICKUP & RELEASE

A designated adult must sign out each student. Children will not be sent outside or released to a vehicle without completion of the release procedure. We will not knowingly release a child to anyone who is not listed as an authorized pickup person. Government-issued photo identification may be required.

CUSTODY & RELEASE RESTRICTIONS

Parents are responsible for keeping the authorized-pickup list current and providing written documentation of any court order or custody restriction that affects release of the child.

STUDENT CONDUCT & MARTIAL ARTS DISCIPLINE

Students are expected to follow instructor directions, treat others appropriately, care for equipment and participate safely. Austin Kenpo Karate uses clear expectations, positive reinforcement, redirection and age-appropriate consequences. Physical conditioning exercises such as pushups and stance work are a normal part of martial arts training and may be used in a structured way to redirect attention or reinforce training expectations, but never to harm, humiliate or demean a student.

Corporal punishment, hitting, shaking, biting, humiliating or ridiculing a child, abusive or profane language, punishment associated with food or toileting, and inappropriate isolation are not permitted.

MEALS, SNACKS & FOOD

Austin Kenpo Karate does not provide a regular meal service. Parents should provide adequate food or snacks when needed and disclose food allergies or medically significant dietary restrictions.

MEDICATION

Austin Kenpo Karate does not routinely administer prescription or non-prescription medication. Parents are responsible for arrangements. Emergency medications and medically necessary exceptions should be discussed in advance.

ILLNESS & COMMUNICABLE DISEASE

A child who becomes ill may be separated in a supervised area while a parent or authorized adult is contacted for prompt pickup. A child should not attend when illness prevents comfortable participation, requires care beyond what staff can reasonably provide, or presents a reasonable risk of spreading illness.

HEAD LICE

A child found to have head lice will be separated from direct contact with other students and the parent or guardian contacted for pickup. Appropriate treatment should be completed before return.

MEDICAL EMERGENCIES

Staff will provide assistance within the limits of their training, contact the parent or guardian, and call 911 when professional emergency services are reasonably required. Parents must maintain current emergency contact, medical and insurance information.

EMERGENCY PREPAREDNESS

Students will be accounted for before, during and after an evacuation whenever practicable. Emergency drills may be conducted. If relocation is necessary, the designated off-site relocation point is Brentwood Park; parents or guardians will be notified as soon as reasonably possible.

MONDAY • WEDNESDAY • FRIDAY

School pickup → Turner Drive → snack / transition → martial arts training

Homework, games, physical activities and supervised free time → parent pickup

TUESDAY • THURSDAY — PARK DAYS

School pickup → Brentwood Park (up to 1 hour) → Turner Drive → training → pickup

100% SCREEN-FREE AFTER-SCHOOL PROGRAM

No recreational television, tablets, video games or personal-device screen time during normal program hours.



HEAT & INCLEMENT WEATHER SAFETY

Outdoor activities are weather and safety permitting. At 100°F or above, students will not participate in scheduled outdoor park activities. Activities may also be shortened or canceled below 100°F because of heat index, heat advisories, lightning, thunderstorms, severe weather, heavy rain, poor air quality or unsafe park conditions. Water, shade and rest breaks will be provided as appropriate. Suspected heat stroke is a medical emergency and 911 will be called.

ANIMALS ON THE PREMISES

Gizmo and Zoe are approximately two years old and approximately 60 pounds each and may be present from time to time. Vaccination and routine veterinary care will be maintained. Children are not permitted unrestricted interaction. Parents should advise the Director of allergies, fear of dogs, medical concerns or a preference for no interaction; the dogs can be secured separately.

PARENT PICKUP & PARKING

The preferred daily pickup period is 5:30–6:00 p.m. Earlier pickup is welcome with advance notice whenever possible. Three designated parking spaces are available onsite. Please use them only for the time needed to sign out and receive your child. Do not block driveways, park on neighboring property or obstruct traffic.

PARENT COMMUNICATION & OBSERVATION

Parents are welcome to observe appropriate program activities subject to reasonable safety, privacy and instructional considerations. Program-wide notices, schedule changes and policy updates may be communicated electronically. Parents are responsible for maintaining current phone numbers and email addresses.

NONDISCRIMINATION & ENROLLMENT

Austin Kenpo Karate accepts students without unlawful discrimination. Enrollment decisions may take into account age, program suitability, available space, transportation feasibility, safety needs and the program's ability to reasonably meet a student's needs. Separate enrollment and emergency information is required for each child.

CONTACT AUSTIN KENPO KARATE

Studio: 512-459-1806 Sifu Schroder's Cell: 512-659-5457

Email: sifus Schroder@gmail.com Website: www.austinkenpokarate.com

Flexible schedules. Best value at five days per week.

5 DAYS / WEEK	3 DAYS / WEEK	2 DAYS / WEEK
\$345	\$289	\$275
per month	per month	per month
BEST VALUE	FLEXIBLE	PART-TIME

REGISTRATION, UNIFORM & AUGUST INITIAL PAYMENT

New students pay a \$79.95 annual registration fee at enrollment. The fee includes one Austin Kenpo Karate uniform, secures the student's placement, is charged once per school year, and is non-refundable.

Because the 2026-2027 AISD school year begins Tuesday, August 18, 2026, August tuition is prorated at 50% of the regular monthly rate for August 18-31. Regular monthly tuition begins September 1.

5 DAYS / WEEK	3 DAYS / WEEK	2 DAYS / WEEK
Prorated August tuition	Prorated August tuition	Prorated August tuition
\$172.50	\$144.50	\$137.50
Registration + uniform	Registration + uniform	Registration + uniform
\$79.95	\$79.95	\$79.95
INITIAL PAYMENT	INITIAL PAYMENT	INITIAL PAYMENT
\$252.45	\$224.45	\$217.45

TUITION & PAYMENT TERMS

Tuition is based on scheduled enrollment and reserved program capacity rather than day-to-day attendance. Full scheduled tuition remains due regardless of routine school holidays or voluntary absences already contemplated by the rate. Any late-payment, returned-payment, cancellation or other financial obligation will be stated in the enrollment agreement before signature.

HANDBOOK ACKNOWLEDGMENTS & CORE AUTHORIZATIONS

OPERATIONAL POLICY ACKNOWLEDGMENT

I acknowledge that I have received and reviewed the Austin Kenpo Karate 2026–2027 After-School Program Parent & Student Handbook and Operational Policies. I understand that the handbook contains important information concerning safety, transportation, student release, illness, discipline, emergencies, animals on the premises, tuition and other program requirements.

☐ I understand that Austin Kenpo Karate is not currently represented as a state-licensed childcare facility, although it voluntarily continues many child-safety practices developed during its prior licensed operation.

Parent / Legal Guardian Signature

Date

PRINTED NAME

STUDENT NAME(S)

ROUTINE BRENTWOOD PARK AUTHORIZATION

I authorize my child to participate in Austin Kenpo Karate's regularly scheduled supervised recreation at Brentwood Park, generally Tuesday and Thursday for up to one hour, weather and safety permitting. I understand park activities may be shortened or canceled based on heat, weather, air quality, park conditions, transportation needs or other safety considerations.

Parent / Legal Guardian Signature

Date

TRANSPORTATION AUTHORIZATION

I authorize Austin Kenpo Karate to transport my child from an approved school pickup location to the Turner Drive training facility and to the regularly scheduled Brentwood Park activity described in this handbook.

Parent / Legal Guardian Signature

Date

MARTIAL ARTS PARTICIPATION & ASSUMPTION OF RISK

I give permission for my child to participate in martial arts, physical conditioning and related program activities. I understand that martial arts and physical exercise involve inherent risks of falls, contact, strains, sprains and other injuries even when reasonable safety precautions are used.

Parent / Legal Guardian Signature

Date

Complete one application for each student. Program eligibility: Kindergarten through 5th Grade.

STUDENT LEGAL NAME

PREFERRED NAME

DATE OF BIRTH

START DATE

CURRENT SCHOOL

GRADE

HOMEROOM TEACHER

SCHOOL PHONE

SCHOOL ADDRESS

PARENT / LEGAL GUARDIAN 1

NAME

RELATIONSHIP

CELL PHONE

WORK PHONE

EMAIL

EMPLOYER / OCCUPATION

ADDRESS

CITY / STATE / ZIP

PARENT / LEGAL GUARDIAN 2

NAME

RELATIONSHIP

CELL PHONE

WORK PHONE

EMAIL

EMPLOYER / OCCUPATION

ADDRESS

CITY / STATE / ZIP

List adults we may contact if a parent/guardian cannot be reached and identify those authorized to pick up the student.

CONTACT 1

NAME	RELATIONSHIP	PHONE	☐ Authorized pickup
_____	_____	_____	
ADDRESS / CITY / ZIP			

CONTACT 2

NAME	RELATIONSHIP	PHONE	☐ Authorized pickup
_____	_____	_____	
ADDRESS / CITY / ZIP			

CONTACT 3

NAME	RELATIONSHIP	PHONE	☐ Authorized pickup
_____	_____	_____	
ADDRESS / CITY / ZIP			

CONTACT 4

NAME	RELATIONSHIP	PHONE	☐ Authorized pickup
_____	_____	_____	
ADDRESS / CITY / ZIP			

CONTACT 5

NAME	RELATIONSHIP	PHONE	☐ Authorized pickup
_____	_____	_____	
ADDRESS / CITY / ZIP			

CONTACT 6

NAME	RELATIONSHIP	PHONE	☐ Authorized pickup
_____	_____	_____	
ADDRESS / CITY / ZIP			

CUSTODY / RELEASE RESTRICTIONS OR COURT ORDERS AFFECTING PICKUP

STUDENT RELEASE ACKNOWLEDGMENT

I understand that my child will be released only in accordance with Austin Kenpo Karate's authorized-pickup policy. Photo identification may be requested from an adult whom staff does not recognize, and I am responsible for keeping the authorized-pickup list current.

Parent / Legal Guardian Signature

Date

STUDENT SCHOOL

DAYS OF SERVICE (MON-FRI)

NORMAL DISMISSAL TIME

DESIGNATED SCHOOL PICKUP LOCATION / INSTRUCTIONS

☐ I authorize Austin Kenpo Karate to transport my child from an approved school pickup location to program activities and the Turner Drive training location.

☐ I understand transportation availability depends on the active route, enrollment, dismissal times, traffic and vehicle capacity.

Parent / Legal Guardian Signature

Date

ROUTINE BRENTWOOD PARK ACTIVITY AUTHORIZATION

As part of the regular after-school schedule, Austin Kenpo Karate plans supervised outdoor recreation at Brentwood Park twice each week, generally Tuesday and Thursday, after completion of the school pickup route and before returning to Turner Drive. Park time is limited to approximately one hour and is weather and safety permitting.

☐ I authorize my child to participate in routine supervised Austin Kenpo Karate activities at Brentwood Park as described in the handbook.

Outdoor activities will not be conducted at 100°F or above and may be shortened or canceled below 100°F for heat index, official advisories, lightning, thunderstorms, severe weather, heavy rain, poor air quality or unsafe park conditions. Water, shade and rest breaks will be provided as appropriate.

Parent / Legal Guardian Signature

Date

STUDENT NAME

PRIMARY PHYSICIAN

PHYSICIAN PHONE

PHYSICIAN ADDRESS

HEALTH INSURANCE CARRIER

POLICY / MEMBER INFORMATION

PREFERRED EMERGENCY FACILITY (IF PRACTICABLE)

MEDICAL HISTORY

List allergies, medical conditions, activity limitations, significant injuries or illnesses, emergency medications, and medicines prescribed for long-term continuous use. Write "None" if not applicable.

1. _____
2. _____
3. _____
4. _____

EMERGENCY MEDICAL AUTHORIZATION

If I cannot be reached in an emergency, I authorize Austin Kenpo Karate personnel to provide reasonable first aid within the limits of their training, contact emergency medical services, and seek emergency medical treatment for my child when reasonably necessary.

☐ My child's immunization and required school health records are current and maintained by the public or private school the child attends, to the best of my knowledge.

Parent / Legal Guardian Signature

Date

PARTICIPATION, RISK & OPERATIONAL ACKNOWLEDGMENT

MARTIAL ARTS PARTICIPATION & ASSUMPTION OF RISK

I give permission for my child to participate in martial arts, physical conditioning, supervised outdoor recreation and related program activities offered by Austin Kenpo Karate. I understand that martial arts, exercise, playground activity and transportation involve inherent risks even when reasonable safety precautions are used.

I have disclosed known medical conditions or limitations that may materially affect my child's safe participation and will notify Austin Kenpo Karate if that information changes.

Parent / Legal Guardian Signature

Date

OPERATIONAL POLICY ACKNOWLEDGMENT

I acknowledge that I have received and reviewed the Austin Kenpo Karate 2026–2027 After-School Program Parent & Student Handbook and Operational Policies. I understand the policies concerning transportation, authorized pickup, student conduct, illness, emergencies, outdoor recreation, animals on the premises, parking and tuition.

☐ I understand Austin Kenpo Karate is not currently represented as a state-licensed childcare facility, although it voluntarily continues many child-safety practices developed during its prior licensed operation.

☐ I understand the Turner Drive property is used as a dedicated business and training location and has no residential tenants.

☐ I understand the preferred parent pickup period is 5:30–6:00 p.m. and three designated onsite parking spaces are available for parent pickup.

Parent / Legal Guardian Signature

Date

PRINTED NAME

2026–2027 Monthly School-Year Tuition

2 DAYS

\$275

3 DAYS

\$289

5 DAYS

\$345

REQUESTED SERVICE DAYS

☐ Monday

☐ Tuesday

☐ Wednesday

☐ Thursday

☐ Friday

INITIAL ENROLLMENT PAYMENT - NEW STUDENTS

\$79.95 registration fee includes one uniform + prorated August 18-31 tuition.

■ 5-Day \$252.45

■ 3-Day \$224.45

■ 2-Day \$217.45

Regular tuition starts Sept. 1

STUDENT NAME

BILLING PARENT / GUARDIAN

BILLING EMAIL

BILLING PHONE

BILLING ADDRESS

RECURRING PAYMENT AUTHORIZATION

For security, this handbook does not request or retain a credit-card verification code (CVV). Recurring electronic payments should be established through Austin Kenpo Karate's current secure payment process.

☐ I authorize recurring tuition charges in accordance with the enrollment option and current written rate schedule using the secure payment method established with Austin Kenpo Karate.

Preferred monthly billing date (if offered):

☐ 1st

☐ 15th

☐ Other approved date: _____

Billing Parent / Guardian Signature

Date

APPLICATION SUBMISSION & FINAL CERTIFICATION

APPLICATION SUBMISSION & COMMUNICATION

Completed enrollment materials may be submitted directly to Austin Kenpo Karate using the current delivery or electronic submission method provided at enrollment. Because the Turner Drive location operates on a scheduled program basis, please contact Austin Kenpo Karate before making an unscheduled in-person visit.

Studio 512-459-1806 • Sifu Schroder 512-659-5457

sifus Schroder@gmail.com • www.austinkenpokarate.com

HOW DID YOU HEAR ABOUT AUSTIN KENPO KARATE?

- ☐ Current / former student or family

☐ Brentwood Elementary

☐ Internet search

☐ Facebook / social media
- ☐ Friend or referral

☐ Wooten Elementary

☐ Google business listing / online review

☐ Other: _____

FINAL APPLICATION CERTIFICATION

I certify that the information provided in this application is accurate to the best of my knowledge. I agree to promptly notify Austin Kenpo Karate of changes to contact information, authorized pickup persons, school arrangements, medical information or other information material to my child's safe participation.

Parent / Legal Guardian Signature

Date

STUDENT NAME

PARENT / GUARDIAN PRINTED NAME

Before submitting, please confirm:

- ☐ Student and parent/guardian information completed
- ☐ Emergency contacts and authorized pickup persons listed
- ☐ School pickup and transportation authorization completed
- ☐ Brentwood Park standing authorization completed
- ☐ Medical history and emergency medical authorization completed
- ☐ Martial arts participation / assumption of risk signed
- ☐ Operational policies acknowledged
- ☐ Current tuition option selected
- ☐ Secure payment arrangement established
- ☐ All required signatures and dates completed

FOR OFFICE USE

ENROLLMENT RECEIVED

START DATE CONFIRMED

SCHOOL / ROUTE CONFIRMED

SERVICE DAYS

TUITION PLAN

PAYMENT SETUP CONFIRMED

WELCOME TO AUSTIN KENPO KARATE

Thank you for completing the 2026–2027 enrollment packet. We look forward to serving your family.