

STATE OF ALASKA

Public Employees Local 71 (LTC)

REQUEST FOR REFERRAL

DEPARTMENT/DIVISION: H&SS/ Behavioral Health/Alaska Psychiatric Institute/	PCN: 06-5041
JOB CLASS/TITLE: Maintenance Specialist, Building/Facility/ Const., Journey I	WHEN POSITION IS NEEDED: ASAP
WAGE GRADE: 53	PAY WAGE: \$23.60 +DOE
CITY LOCATION: Anchorage	
CONTACT: Tracy Smith	PHONE NUMBER: 907-276-7211 Ext 3 FAX NUMBER: 907-279-7171 EMAIL ADDRESS: tracy@local71.com
PRE-EMPLOYMENT BACKGROUND <input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO TYPE: Background Check per AS 47.05.3000-47.05.390 through H&SS Alaska Background Check Program	COMMENTS: Employment is contingent upon passing background check.

JOB DESCRIPTION:

The Maintenance Specialist with a universal refrigeration technician certification at the Alaska Psychiatric Institute (API) must possess the required knowledge, skills, and abilities to perform a variety of tasks related to maintaining and repairing the facilities refrigeration systems. In addition, this position must be able to perform a variety of other facility corrective, preventative, and emergency maintenance work to ensure safe hospital operations at API as it relates to the physical plant and Environment of Care.

Duties

* Diagnose problems, implement efficiencies, perform corrective and preventative maintenance and repairs to commercial and residential style refrigeration, HVAC, chiller & air conditioning systems; facility medical and non-medical patient care equipment; commercial and residential kitchen equipment and systems; institutional and residential style furniture; and other types of equipment/furnishings etc. used in the facility. Examples include performing work on chiller, compressors, condensers, expansion valves, evaporators, pressure switches, timers, fans, accumulators, cold controls, solenoid valves, filter dryers, associated piping, control circuitry, low voltage electrical, remote temperature gauges, freezer alarms, superheat and cleaning air and water cooled condensers. Adjusting, cleaning, or replacing parts such as heat exchangers and gaskets, thermostats, elements, valves, switches, timers, shafts, bearings, belts, etc.

* Diagnose and repair faulty lighting ballasts, exercise equipment, light switches, electrical sockets, electrical cords, communications equipment, wheel chairs, gurneys, hospital beds, patient lifts, office furniture, patient care furniture, etc.

* Maintain, trouble shoot, and/or repair mechanical, electrical, and/or battery powered medical equipment and devices such as Medication Management Carts, Medical Emergency Carts, Dynamap Blood Pressure Systems, Medication Refrigerators, BP Cuffs, AED's, and other biomedical devices used at the facility.

* Maintain, troubleshoot and correct Temptrak Medication Refrigeration system alarms and generate reports.

*Administrate API Maximo Computer Maintenance Management Software by performing Equipment Data Entry, Creating PM work orders, track equipment and develop schedules and work plans per manufactures recommendation.

Generates reports, work schedules, and other historical data and reports. Set up users and assist users with passwords etc.

*Maintain, troubleshoot and correct Temptrack Medication Refrigeration system alarms.

*Assist with team projects and facility emergency repair, remodeling, disaster preparedness. Snow removal. Repair of manual and electrical card imprinters. Operating and adjusting as needed high pressure steam boilers. Performing maintenance functions of fire drill procedures disable smoke detectors and enable as needed, change sprinkler heads, lighting, etc.

*Possess the knowledge skill and abilities sufficient to mitigate and correct: Facility related HVAC, Boiler, Plumbing, Utility, Nurse Call, Communications, Fire, Smoke and Heat detection and alarm systems or failures; Snow Plowing and Snow removal to maintain the safety and therapeutic environment for patients and staff.

*Respond to afterhours call outs as necessary.

*Collaborative and supportive teamwork in the facility as well as interaction during Joint Commission accreditation visits. Documentation and corrective action(s) as indicated in reports are required for deficiency noted in building issues/reports.

Other duties as assigned.

SPECIAL REQUIREMENTS

Must have Universal Refrigeration Certificate.

Have a 3rd Class Boiler Operators License or become licensed within six months of being hired into this position. Failure to obtain the 3rd class boiler operator's license within the allotted time will result in a probationary non-retention.

Must have a Valid Alaska's Driver's License, ability to lift up to 50lbs or more.

Training in refrigeration repair and refrigerant recovery; electricity, and electronic circuits. Intermediate proficiency in plumbing and HVAC repair; Preventative maintenance procedures. Protective lock out/tag procedures. Understand electrical, utilities, and plumbing layout of the building. Maintain control of tools and work environment when in patient care areas. Requires the ability to communicate effectively with staff and customers.

THIS POSITION REQUIRES THE INCUMBENT TO OPERATE

Volt Ohm meter, Amprobe, CFC electronic leak detector, soldering and brazing torch, welder, refrigerant recovery, recycle machine, hermetic analyzer, refrigerant charger scale, air data multi-meter, pipe threading, mechanical and carpentry related tools and equipment necessary to perform essential duties.

Occasionally operates snow plowing/blowing equipment, shovels/brooms.

Occasional use of cars, light duty trucks.

TYPE OF POSITION

<input checked="" type="checkbox"/>	Permanent Full-Time	<input type="checkbox"/>	Permanent Full-Time Seasonal
<input type="checkbox"/>	Permanent Part-Time	<input type="checkbox"/>	Permanent Part-Time Seasonal
<input type="checkbox"/>	Non-Perm Full-Time	<input type="checkbox"/>	Non-Perm Part-Time
<input type="checkbox"/>	Non-Perm Part-time Sporadic	<input type="checkbox"/>	Seasonal