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St. Peter the Apostle Roman Catholic Church

Parish Council Mtg Minutes

St. Peter's Parish Council

December 1, 2009 Meeting Minutes

CALL TO ORDER: Meeting started at 7:05 p.m. in the basement of the Parish Office Building.

MEMBERS PRESENT: Fr. Jason Worley, Chuck O'Connor, Mike Riley, Phil Burr, Sandy Ballantine, Lew Sherman, Mike Horrigan, Ginny Abel, Sandy Gordon, Anita Gill, Bob Lilly, and Deacon John Martin.

MEMBERS ABSENT: June Schabdach

Chuck O'Connor opened the meeting with prayer.

MINUTES: Ginny Abel moved to approve the minutes from the November meeting, Sandy Ballantine seconded, and the council voted unanimously to approve the minutes.

ANNOUNCEMENTS: None.

COMMITTEE REPORTS:

Communications:

- Phil Burr is the Chairman of the Communications subcommittee and will be holding a meeting on December 17th.
- Phil met with FATA, the company that prints the bulletins for the church. A plan is being proposed to develop an e-mail program and web-based operation for updating the website.
- More information will be forthcoming after the first of the year.

Development:

- Mike Riley reported that \$988,000 of the pledges to the Capital Campaign have yet to be paid.
- We have about 27 months of payments/14 months in guaranteed cash. We will meet in January with the archdiocesan representatives to discuss the Archbishop's Appeal. St. Peter's exceeded its goal of \$70,000 last year.

Education:

- Sandy Ballantine reported that that the Fair Trade Fair will be held on Sunday, December 5th, at Coffee and Donuts Sunday.
- The question was raised about the money allotted to the youth ministry program. How much is allotted for each student that participates in youth ministry at St. Peter's? Are we expected to do fundraising to maintain our

program?

- How much money is St. Peter's parish obligated to give to support St. John's Regional Catholic school?
- Who decides what goes into the bulletin? It was noted that Fr. Jason ultimately has final decision as to the content of the bulletin. Parish bulletin revisions will be handled by FATA in the near future.

Evangelization:

- Sandy Gordon reported that the Evangelization Committee had a meeting on Wednesday, November 18, 2009.
- The faith-based, educational CDs and pamphlets from Catholic Lighthouse Media will be ordered in the next two weeks. The kickoff weekend is tentatively scheduled for the end of January.
- Sandy is working with Fr. Terry Cramer, from Blessed Sacrament Church in Alexandria, to host a retreat in February. More details to follow.

Finance:

- No report.

Liturgy:

- Healing Mass will be held on March 22nd.
- Because of the increased incidences of illness in the parish, discussions have been held regarding having Communion under both forms. At this time, Fr. Jason is consecrating less wine at mass because not as many parishioners are consuming the Precious Blood at Communion. We will continue to follow the directives of the Archdiocese regarding this issue.
- The Ecumenical Thanksgiving Service was held in Mt. Pleasant and was well attended.
- Lessons and Carols will be held on December 20th.

Maintenance:

- Lew Sherman has the remaining pieces needed to finish installing Mr. Bowman's fence.
- With regard to the 12x18 foot addition to Thrift Shop, the roof still leaks.
- There is a leak under the sill where water leakage is ruining the floor. The contractor feels that he has met all of the specifications and is not responsible for the problem. Lew has sought bids and solutions (e.g. trench for draining, pipe in front of the building, flashing along the building so that water will drain into the trench). First estimates range from \$600-1,300. Chuck recommended that Lew chooses the person in whom he has the most confidence. Price should not be the deciding factor.
- There has been an offer by a parishioner to pay for the new carpeting for the Thrift Shop.
- On the Route 26 side of the Thrift Shop, the foundation is moving away from the building by about 2-3". This will be an expensive repair to be addressed in the future.

Planning:

- The Planning Committee is still trying to pull the permit for the new fixtures. Hopefully John Moxley will be able to install the fixtures in the near future.
- The architect has given us a proposal to prepare construction plans in order to finish the three rooms in the basement.

Social Concerns:

- Marybeth Terrell is requesting that ice packs and blankets be available for use in case of medical emergency during mass. For supplies like this, the receipts should be given to Janice.
- A notice has gone in the bulletin asking for medically-trained parishioners to be put on a list in case a medical emergency arises during mass.
- An AED still needs to be purchased for the parish. The cost is approximately \$2500-3000 for an AED. Because the purchase of the AED has already been approved, the council recommended that Marybeth Terrell purchase the AED so that we will have it here in time for Christmas.
- Volunteers need to be trained on how to use it.
- 65 flu shots were given at the Knights of Columbus breakfast in December.
- A Domestic Abuse Awareness program will be presented on March 14th for SPY, JrSPY, and interested adults.

OLD BUSINESS

Coffee and Donuts Sunday:

- The Thrift shop will be featured at the Coffee and Donuts Sunday in January.
- Ladies Club and Craft Club are in need of members. Could we put them on the calendar for Coffee and Donut Sunday in February? Phil Burr will contact the Ladies Club to set this up for 2/6 and 2/7.

Time and Talents Survey/Checking the Pulse of the Parish:

- Bob Lilly will meet with Fr. Jason to discuss the Time and Talents Survey.

Recommendations from Pastoral Council Meeting:

- The recommendations from the Pastoral Council Meeting (see minutes from November 7, 2009 meeting) must be kept in mind as we go forward.

“Open Meeting” Date:

- It was decided that the “open meeting” date for the parish will not be held in January. A new date will be chosen in the near future.

NEW BUSINESS:

Parish Directory:

- Phil Burr noted that a parish directory was formed a few years ago. It was a grueling job to organize, lay-out, and complete the directory. This project was undertaken by just a few dedicated parishioners. It is recommended that a parish directory be created every three years. Olan Mills has a new program where they do everything from start to finish with the directory (i.e. set up appointments, seating, set up, layout of directory). It is a possibility that St. Peter's could contract with Olan Mills, or a similar company, to create an updated directory this coming year.

Sign for Church:

- The responsibility of ordering a new sign for the church would fall under the Planning Committee. We would not need a permit for the sign, because it was in the original plans. Perhaps the Gabriel Project sign could go under the new sign.

PRESIDENT'S REPORT: no report

PASTOR'S REPORT: no report

The meeting was adjourned at 8:31 p.m.

Minutes respectively submitted by Sandy Gordon.

Parish Mission Statement (rev. 3/05)

We the people of St. Peter the Apostle Catholic Community are called by our Lord Jesus Christ to grow in faith, celebrate hope, and experience His loving presence in our midst. Drawing our life from the Eucharist and guided by the Holy Spirit, we seek to follow God's Word by supporting one another, continuing our faith formation, promoting social justice, reaching out in service, and inviting others to share in our journey.

St. Peter the Apostle Church
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