

St. Peter's Pastoral Council

November 3, 2015, Meeting Minutes

CALL TO ORDER

- A majority of the voting council being present, the meeting was called to order by the President at 7:10 PM.
- Father Jason opened the meeting with prayer.

MEMBERS PRESENT

- Fr. Jason Worley, Deacon Jerry Jennings, Deacon John Martin, Steve Browning, Alan Duke, Robyn Jacobs, Mary Rash, Patrick Tramma, Joe Whelan

MEMBERS ABSENT

- John Fer, Keith Huffer, Kelly McGuire, Glo Murray

GUESTS

- None

ADDITIONS TO THE AGENDA

- None

MINUTES

- The minutes of the September and October meetings were approved with minor changes.

READING OF COMMUNICATIONS

- None

PASTOR'S REPORT

- Father Jason thanked everyone who were helping with Christmas in the Country
- He noted that the Archbishop had sent out a Pastoral Letter that was being distributed as part of Fr. Jason's Parish updates. He also noted that the archdiocese was sending out a "Be Missionary Disciples" survey; parishioners are asked to complete this by December 31.
- Father Jason noted that the New Youth Minister, Nicolle Mills has been hired and has started. He also noted that Ryan is fitting in well as the maintenance person. The parish is still looking for 2 part time housekeeping staff.

COMMITTEE REPORTS:

Communications

- Nothing to report

Development

- Nothing to report

Education

- Child Faith Formation
 - 178 children enrolled in Faith Formation.
 - 14 more are doing the home based program
 - RCIC - 5 children in this program which began on October 4th
 - Sacramental Prep – First Reconciliation is scheduled for November 7. There are 48 children in this program
- Youth Faith Formation
 - Youth Ministry has 2 Teens registered for Teen RCIA,
 - 80 Middle School Teens registered for Edge, 108 High School Teens registered for Life Teen
 - 41 sophomores registered for Confirmation for the 2015-2016 year.
 - We also currently have over 45 young adult and adult volunteers who help run these programs.
 - Youth Ministry has started our annual Yankee Candle fundraiser, which will run through early November
 - The teens will also be serving the parish in November through volunteering to help in the dining room and with parking at Christmas in the Country.
- Adult Faith Formation
 - RCIA began in late August and we have 1 catechumen and 4 candidates who will be received into the Church at the Easter Vigil on March 26, 2016.
 - Discovering Christ has 154 participants (45 of which are volunteers).
 - Sacred Sunday Cafe is held Sundays 9 - 11 a.m. in Sullivan Hall. We will be conducting our *Church Chat* teaching sessions beginning at 9:30 - 10:40 each morning.

Evangelization

- Deacon Jerry has been appointed Chair of this committee at present.
- The next meeting is November 12

Finance

- The next meeting is TBD

Liturgy

- Next meeting is November 9.

- There will be a Vigil Mass on December 7th for the Feast of the Immaculate Conception.
- The Christmas Concert will be held on December 20 at 4 PM.
- The Music Ministry will begin receiving Holy Eucharist after the congregation.

Maintenance

- Nothing to report

Planning

- Al distributed the most recent meeting minutes via e-mail.

Social Concerns

- Deacon Jerry noted that an announcement would be coming soon for folks to donate casseroles to “Our Daily Bread” for the homeless.

Vocations

- The parish is conducting activities for National Vocations Awareness week. Including an Holy Hour.
- On December 19 the Gills are hosting the Highways and Byways Lunch, an opportunity for the Archbishop to have lunch with high school age men who are discerning their vocation.

OLD BUSINESS

- **Strategic Plan**

Why do a 5 year plan?

- A plan allows the Parish to be mission oriented
- Give a strategic rather than tactical focus
- Proactive not reactive
- **Needs to be focused on the Mission of the Parish**
- Final goals
 - Including budget, facilities, personnel

Timeline

- The process will take 9 months to a year to complete
 - John Fer outlined the process in his Strategic Plan draft.
- The tentative goal is to finalize in draft report in September 2016, initial review October 2016, and final review and vote November 2016.

Process

- The Ad Hoc 5 Year Plan Committee lead will be appointed by President in consultation with the Pastor
- Need to push questions to committees and ministries in December 2015
 - Committees should finalize their responses by June 2015 so that the report can be drafted over the summer

- We should set interim milestones for the committees so that the Pastoral Council can ensure that all committees are making adequate progress
 - Questionnaire vs. specific questions by committee/ministry
 - **The Pastoral Council needs to develop the list of questions that we would like the Committees/Ministries to address**
 - **This will need to be done via e-mail so that we can finalize the list at the December 2015 Meeting**
 - Daphne may have a set of questions that other parishes have used.
 - Could be used as a starting point.

Committees

- All pastoral council committees should be represented
- There are natural pairing of Committees that have a similar focus
 - Evangelization/Education/Vocations
 - Maintenance/Planning/Development/Finance
 - Committee chairs will be the reps to the 5 Year Plan Committee

Ministries

- All ministries should be asked for input
- Ministries appoint their own reps
- There are special cases such as the Knights of Columbus (*Others?*); need to ask them how would you see your relationship to the parish in the next 5 years?

Sustainability

- Revisit the plan every 2-3 years and update ... it is a continuing cyclical process
- Possibly use the Pastoral Council Planning Day for this purpose.

- **Website**

- Robyn gave the Council some information on the parish website. It is maintained by Doug Jackson, and needs to be updated.

NEW BUSINESS

- **Conference Call solution**

- Pat Tramma will explore free conference call options for the Pastoral Council during the winter months as a contingency for bad weather.

ADJOURNMENT

- Pat made a motion to adjourn the meeting, seconded by Joe. By a vote of 5 - 0, the meeting was adjourned.
- Deacon John said the closing prayer.
- The next meeting of the Pastoral Council will be Tuesday, December 1, 2015.

The meeting was adjourned at 8:20 PM.

Minutes respectfully submitted by Joe Whelan.

Parish Mission Statement (rev. 3/05)

We the people of St. Peter the Apostle Catholic Community are called by our Lord Jesus Christ to grow in faith, celebrate hope, and experience His loving presence in our midst. Drawing our life from the Eucharist and guided by the Holy Spirit, we seek to follow God's Word by supporting one another, continuing our faith formation, promoting social justice, reaching out in service, and inviting others to share in our journey.