

**September 5, 2012**  
**Parish Council Meeting Minutes**

**Call to Order**

- The President called the meeting to order at 7:03 PM.

**Opening Prayer**

- Fr. Jason offered the opening prayer. Intentions were offered in prayer for Elijah Rubeling and Mrs. Poska.

**Roll Call**

- Members present were Fr. Jason, Deacon John, Deacon Jerry, Al Duke, Caitlin Buchheit, Ginny Abel, Steve Browning, Sandy Gordon, Bob Gorman, Robyn Jacobs, Bob Lilly, Kelly McGuire, and Mary Rash.
- Members excused were Pat Tramma and Meredith Rubeling.

**Approval of Minutes**

- There being no additions or corrections to the minutes of the meeting of June, 2012, the minutes were approved on a motion by Ginny Abel and seconded by Bob Gorman. The vote on the motion was 9-0 (President abstains from voting, in accordance with Constitution).

**Announcement of Individual Communications to Members**

- Communication from Chris Gordon, chair of the Finance Committee, to Bob Gorman: Audit is an official financial term that requires the auditor to follow certain procedures and be compensated for his time. Chris, as a CPA, wants to change the constitutional language so the council will not have to pay.
  - Finance committee – see the audit letter from archdiocese. Does the constitution need to be amended in order for this change of language to take place?
  - Diocese audits us every 3 yrs. Can we compare our language to that of other parishes?
  - Bob Gorman will work with Chris to resolve this issue. Bob will request a proposal from Chris with desired language. No objections to this suggestion.

**Pastor's Comments**

- Fall schedule beginning, with CCD, fundraising events, and Advent will soon be upon us.
- Email blasts to parishioners started over summer
  - 900+ emails at start, lost ~4 people who unsubscribed. Weekly messages – half have been opened, according to “read receipts”

- Carolyn – Psalms Class has 81 people registered
- RCIA – have 7 persons signed up; 6 youth, 1 adult.
- Year of Faith – starts in Oct. lasts thru Nov 2013. Committee formed – organizing events throughout year.

## **Committee Reports**

- Communications report
  - See report handout.
  - Name badges for new members will be provided.
  - Meeting on Sep 14 with Phil and Tim Mayer about revising bulletin
  - Ordered re-usable banner for parish picnic 3x8 “Welcome”
- Development Committee
  - No report
  - Haven’t met yet
- Education Committee
  - See hard copy notes
- Evangelization Committee
  - The “Come to the Table” program is being rolled out.
    - Carolyn notes that small groups will meet in individual neighborhoods.
    - The Committee will send out information and publicize
  - Rosaries will be given out to parishioners in October.
    - Will be given out after Mass.
    - Will give Magnificat rosary companion with it.
    - Rosaries will be blessed before they are handed out.
    - The Knights of Columbus is sponsoring this program.
- Finance Committee
  - Haven’t met yet.
  - Has submitted a letter/plan to the archbishop asking for several things, which were not specifically discussed at this meeting.
- Liturgy Committee
  - Haven’t met yet
- Maintenance Committee
  - No representative present
- Planning Committee
  - No representative present
- Social Concerns Committee
  - Harry Ford started a “Just Neighbors” program.
  - 9-week program with DVD
  - Program focuses on poverty awareness
  - 15 people have signed up; meet on Thursday nights.
  - Half of the attendees are from St. Peter’s and half are from St. Katherine’s

## **Old business**

- Last year the Knights of Columbus asked to address the Pastoral Council. This did not happen, unfortunately. Again they are asking to address us to update us on what they are doing. It was agreed that they would be invited to the October meeting.
- Handicap signs – Chuck O'Connor has handled this issue and hopes to have them up quickly.
- Seton Vicariate meeting on June 23
  - Kelly, Kenn, and Deacon John attended with Fr. Jason.
  - Starting programs, parish visions, missions, and strategies were discussed.
  - Mary Rash has handouts if anyone would like them
  - Pastors are meeting soon and may come up with action items going forward.
  - Dr. Tom Little
    - Bishop Rosanski's assistant
    - Wanted to meet with the Pastoral Council after the visitation.
  - Can we consolidate RCIA with other parishes? This was done with confirmation.
  - Can we request a report from Dr. Little before he comes to visit? Father Jason will request it.

## **New Business**

- Picnic
  - Any issues with completing items?
    - None.
  - Popcorn? Knights will staff it.
  - Candy is already in Parish Center.
  - Daniel has ordered moon bounce – 10am setup
  - Volunteers – set up volunteers - see previous list. Robyn will be on setup crew.
  - Bob Lilly and Kelly will also help with cleanup
  - PC will be serving main dishes
  - Al needs pin for his badge – Kelly will provide
- Dave Ramsey – class
  - Would we host this?
  - See hard copy handout
  - Nora Bucy – would head up.
  - Need more info from Nora
  - St. Ignatius offers? Check with them.
  - Al will email Nora/ Fr. For more info
  - A suggestion was made to dedicate a section of the bulletin to other parish's classes, etc., if there is no conflict with St. Peters.
- Frederick 48
  - Deacon John
  - Campaign to raise awareness of poverty in area
  - See hard copy handout

- Deacon John – hand outs instead of bulletin inserts
  - Also can make announcements
  - Designate poorbox that week?
  - Poor box/ collections will both go to Frederick 48
  - Deacon John will revise handout to reflect conversation
  - Handout will go into bulletin
  - Other info on fasting will go onto flier as well
  - Get in bulletin this week
  - See handouts, including chart of aid locations
  
- Al will send out the list of committee membership.
- The next meeting will be Oct 2<sup>nd</sup>. The Knights of Columbus will give a presentation at this meeting.
- In lieu of November 6 meeting, we will have the Sat morning planning meeting on November 3.
- Secretary duty for Nov planning meeting: coordinate menus; send out previous yrs planning meeting notes.

#### Motion to Adjourn

- A motion to adjourn was made by Steve, seconded by Kelly, and passed 9-0. After closing prayers, the meeting adjourned at 8:42.