



Feel the Power

**LIUNA Public Employee
Level II Training
Washington, DC
AGENDA**

Sunday

Arrivals

Monday

8:00 am – 9:00 am

Welcome and Introductions

9:00 am – 12:00 pm

Mock Arbitration – “Jimmy” case – includes “Time-outs” for teaching moments

12:00 pm – 1:00pm

Lunch

1:00 pm – 2:00 pm

Decision of Arbitrator and Questions
Arthur Mathews, Mediator/Arbitrator/Trainer, Faculty Cornell ILR & NYU

2:00 pm – 2:15 pm

Break

2:15 pm – 3:15 pm

Stewards’ Roles and Duties Exercise

3:15 pm – 4:15 pm

Women in the Labor Movement

Tuesday

8:00 am- 9:15 am

Defining a Grievance

9:15 am – 10:45 am

When Should You File a Grievance/DFR

10:45 am – 12:15 pm

Knowing your Contract

12:15 pm – 1:00 pm

Lunch

1:00 pm – 2:30 pm

Grievance Investigations

2:30 pm – 2:45 pm

Break

2:45 pm - 3:15 pm

Preparation for Interviews with “Jimmy” and Assignment of Homework

3:15 pm – 4:30 pm

Practice - Interviews with the Grievant

Wednesday

8:00 am – 8:30 am

Recap of Grievant Interviews/Facts in the “Jimmy” Case

8:30 am – 9:00 am

Quiz

9:00 am – 10:30 am	Drafting a Grievance
10:30 am – 10:45 am	Break
10:45 am – 12:00 pm	Gathering Evidence
12:00 pm – 1:00 pm	Lunch
1:00 pm – 1:30 pm	Presentation -Preparing your Presentation of the Grievance to Management
1:30 pm – 2:30 pm	Role Play Demonstration – Presenting Jimmy’s Grievance to Management
2:30 pm – 3:00 pm	Break
3:00 pm – 4:00 pm	Draft Opening Statements
4:00 pm – 5:00 pm	Student Presentations – Opening Statements

Thursday

8:00 am – 9:45 am	Organizing (Research and Elements of a Campaign Plan)
9:45 am – 10:00 am	Break
10:00 am – 11:00 pm	Organizing (Elements of a Campaign Plan)
11:00 am – 12:00pm	Organizing (Planning a Union Organizing Campaign)
12:00 pm – 1:00 pm	Lunch
1:00 pm – 1:30 pm	Organizing (Planning a Union Organizing Campaign)
1:30 pm – 2:30 pm	Campaign Presentations
2:30 pm – 2:45 pm	Break
2:45 pm – 3:30 pm	Campaign Presentations
3:30 pm – 3:45 pm	Evaluations and Wrap Up
5:00 pm – 7:00 pm	Banquet

Friday

Departures