

From: [TJ Goloboski](#)
To: [BVC All Users](#); [BDC All Users](#)
Cc: [Human Resources](#); [Ryan Goloboski](#); [Adam Goloboski](#); [Ted Goloboski](#); [TJ Goloboski](#)
Subject: RE: COVID-19 Update & Our Commitment to You-Policy and Procedure Update-Dated 3.13.20
Date: Friday, March 13, 2020 5:03:36 PM
Attachments: [4815-3587-2439 v.1 Covid19 Policies and Procedures \(3.13.20 Update\).pdf](#)
[BDC COVID-19 Poliv and Procedure Update 3.13.20.pdf](#)
[image002.png](#)
[image004.png](#)

All

Good Afternoon Belfast Family

Consistent with each of our previous emails regarding the rapidly evolving COVID-19 virus and our commitment to keeping all of our co-workers informed as best as possible, please see the attached COVID 19 Policies and Procedures(Updated March 13, 2020). Please note the following adjustments that have been made to the previously issued document and are **EFFECTIVE** as of this writing:

6. All in person meetings and gatherings should be limited to small groups(no larger than 6 folks) with a minimum distance of 6' between participants. This applies but is not limited to the following activities:

- Daily morning stretch and flex program
- Daily morning toolbox talks
- Individual-function work crews, ie columns, walls, shoring, decking
- Lunch breaks
- Client and vendor meetings

This is a fast moving, fluid situation that will continue to affect our country and the entire world. We will continue to update our guidance as the situation evolves.

Please continue to look out and care for another.

Regards,

TJ Goloboski
Vice President & Chief Operating Officer

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