BVC **BELFAST VALLEY CONTRACTORS**
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BELFAST DC, LLC
Professional Concrete Construction

COVID-19 POLICIES AND PROCEDURES
Updated March 18, 2020)

The following policies and procedures should be followed by all Belfast personnel until further notice:

1. **Stay home when sick**

2. **All required PPE is to be worn at all times- glasses, gloves, clean vest, pants, shirt and boots.**

3. **No single-source water dispensers are permitted at this time, please use individual water bottles and dispose in recycling cans.**

4. **Practice good personal hygiene, including regularly washing your hands**

5. **Wipe the finger-print entry pad before and after each use with a disinfectant wipe**

6. **Avoid all non-essential business travel**

7. **Meet with clients and project teams remotely whenever possible**

8. **All in-person gatherings should be limited to small groups with a minimum distance of 6 feet between participants. This applies to, but is not limited to, stretch and flex, toolbox talks, work crews, and lunch breaks.**

9. **If you come into contact with someone who has COVID-19, do not come into work for 14 days. You may return to work if you do not develop any symptoms during the 14-day period.**

10. **Anyone experiencing flu-like symptoms will be required to stay home for a period of 14 days, unless you obtain a note from a medical profession allowing you to return to work, or as otherwise determined in accordance with current CDC guidelines..**

11. **If you contract COVID-19, do not come into work until 14 days after onset <u>or</u> 3 days after symptoms subside (without fever reducers or cough suppressant or other meds), <u>whichever is later</u>.**

12. **Please disinfect and clean all shared tools at the end of each work day.**

13. **Base decisions not only on individual risk, but also risk to your coworkers**

14. **Watch for and follow updated guidance as we work together to handle this evolving situation**