

# STATE OF ALASKA

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| DEPARTMENT/DIVISION: DHSS/DJJ  | PCN: 06-3809  |
| JOB CLASS/TITLE: <b>P9311/Maintenance Generalist, Journeyman</b>                                   | WHEN POSITION IS NEEDED: <b>ASAP</b>  |
| WAGE GRADE: 54   | PAY WAGE: \$ 25.94 Hrly   |
| CITY LOCATION: Nome, AK/Nome Youth Facility  |   |
| CONTACT: Bonnie Sullivan   | PHONE NUMBER: 907-452-5024<br>FAX NUMBER: 907-456-1771<br>EMAIL ADDRESS: bonnie@local71.com |
| PRE-EMPLOYMENT BACKGROUND<br><input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO | COMMENTS:   |

## JOB DESCRIPTION:

The main purpose of this position is to provide preventive and general maintenance for the Nome Youth Facility physical plant and grounds under the direction of the Building Management Specialist. In observance of strict safety and security requirements, this maintenance position independently performs installation and repair of buildings and building systems in a large residential institutional setting at the Nome Youth Facility (NYF) including the maintenance and care of Probation and Facility vehicles through the use of DOT Light and Heavy Duty Mechanical . The position utilizes skills in electronics, mechanical, plumbing , electrical systems and carpentry, etc.; HVAC Systems including oil or gas fired boilers/furnaces, ventilation systems, air conditioning systems and DDC or Pneumatic systems and control networks; security locking mechanisms, computerized electronic security control systems and key control systems; Fire Alarm and Sprinkler Systems; exterior/interior structures and fixtures, power generation systems; performs regular Fire/Life Safety, mechanical and security inspections; Maintains grounds including snow removal. Due to the nature of the position, it may occasionally require a nonstandard work week or on-call duties and may require occasional travel to other Youth Facilities.

This position requires a wide variety of journeyman level buildings and grounds maintenance in a correctional setting. Skills with special emphasis include plumbing, HVAC, mechanical equipment, security and locking apparatus. Correctional/Institutional experience preferred. Some computer skills are required to operate State network computers, email and computer controlled security and control systems. Use of Microsoft Office software is required.

**SPECIAL REQUIREMENTS:**

Successful completion of criminal and driving history background check is required prior to employment and fingerprinting is required at time of hire by Division of Juvenile Justice Statewide Policy and Procedure.

PREA Employment Standards Disclosure is required at time of hire by Division of Juvenile Justice Statewide Policy and Procedure.

Possess and maintain valid Alaska Driver License to operate state-owned vehicles on public roads required by 2 AAC 90.420, Application for Driver's License.

Ability to acquire and maintain a Boiler Operator Certificate of Fitness: 4th Class required by 8 AAC 80.130, Requirements for Boiler Operator License.

Complete after hire - CPR, First Aid, Suicide Prevention

**THIS POSITION REQUIRES THE INCUMBENT TO OPERATE:**

Personal computer and Microsoft Office Software including Outlook Email application daily. Electronics interface software and Electronic Preventative Maintenance and Work Order software.

Equipment and materials used daily to perform the duties described include, but are not limited to two-way radio, shaper, disc grinder, Sawzall, dremel motors, molding heads, bench grinder, garden tractor, line tracer, drill press, VOLT/OHM meter, clamp on Amp Meter, combustion analyzer, jointer, conduit bender, weed trimmer, jigsaw, propane torch, disc sander, acetylene torch, hole auger, hand tools, gear puller, soldering pencil, ram set, router, micrometer, 4x4 pickup truck and snow plow, paint sprayer, snow blower, glue gun, airless paint sprayer, concrete saw, pipe threader, carpet stretcher, scroll saw, drain snake, skill saw, rivet gun, respirators, back hoe, arc welder, farm tractor, light meter, table saw, soldering gun, saber saw, wood lathe, radial arm saw, vibrator sander, power planer, drill motor, bench buffer, power lawn mower, power miter box, pipe cutter, band saw, belt sander, rotary hammer, caliper, kick bender, carpet cleaner, vacuum, floor buffer, etc.

**TYPE OF POSITION**

|                                     |                             |                          |                              |
|-------------------------------------|-----------------------------|--------------------------|------------------------------|
| <input checked="" type="checkbox"/> | Permanent Full-Time         | <input type="checkbox"/> | Permanent Full-Time Seasonal |
| <input type="checkbox"/>            | Permanent Part-Time         | <input type="checkbox"/> | Permanent Part-Time Seasonal |
| <input type="checkbox"/>            | Non-Perm Full-Time          | <input type="checkbox"/> | Non-Perm Part-Time           |
| <input type="checkbox"/>            | Non-Perm Part-time Sporadic | <input type="checkbox"/> | Seasonal                     |