

WELCOME...We are pleased to welcome you to our practices. My office is open Monday through Friday from 8:45 a.m. to 12 p.m. and 1:45 p.m. to 4:30 p.m. If you have a sick child who needs to be seen by the doctor, please call as early as possible, as children are seen by appointment only. For check-up appointments (well baby & well child physicals), please call 2-3 months in advance, or make your next appointment when you are here for a health-maintenance visit. Also, we have certified pediatric nurse practitioners who can do physical exams and treat sick children.

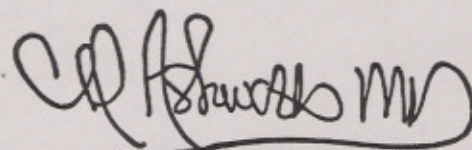
I share call with 4 other pediatricians - Doctors George Eastman, Peter Sherrod, Scott Katz and Russell McDonald. Each Saturday there is a doctor in one of the 5 offices from 8:30 to 11:30 a.m. for sick children only. Please call early for an appointment.

If you find it necessary to call after hours for an urgent problem, we will return your call as soon as possible. When my office is closed, our office phones will always have a taped message describing who is on call and when we will return to the office. This phone does NOT take messages. After hours medical advice is provided by pediatric registered nurses through Pediacall. Their number is 469-272-4659.

PAYMENT...Payment is required at the time service is rendered. If this is not possible, our office manager will make specific financial arrangements with you prior to your office visit. For your convenience, Master Card, Visa and Discover are accepted. There is an additional \$22 surcharge for non-emergency walk-ins and unannounced second and third children. This does not mean that emergency medical problems will not be seen immediately. Since the definition of "emergency" varies from person to person, each doctor will be the judge of what constitutes a medical emergency. To avoid this surcharge, be sure to call in advance of your arrival. Also, please call 24 hours in advance to cancel any scheduled appointment or you will incur a charge for the scheduled time. No reminder calls are made.

PHONE CALLS...If you are uncertain whether you need to have the doctor look at your child, or just need advice, please call and ask to speak with the nurse. Calls will be returned in the order received in a timely manner. If the call is an emergency, please tell the receptionist so she may give the call to the nurse immediately. The nurses are specially trained pediatric nurses and can answer most questions and give approved advice. If there are problems which exceed their authorized limits, they will consult with the physician.

We look forward to a long association with you. If we can answer any questions or be of any service to you, please feel free to contact our office.



Carolyn D. Ashworth, M.D.