



AVANGARD GROUP

All you Need in Real Estate • Servicios Inmobiliarios

APPLICATION PROCESS

Applications will not be worked on without the app fee being made.

Things to submit with your application

- 1) Copy of Drivers Licenses **for everyone** older the age of 18
- 2) Most recent paystub's and other additional proof of income (Bank Statement and Tax Returns)
- 3) Make ready form (Attached in Media) located above Documents Storage on AGENT FULL REPORT.

Please, CONFIRM your clients gave notice to their current landlord. They will not release any information without notice to vacate being given, to current landlord. Provide multiple, working phone numbers of current and past landlords.

Make ready form (attached) when showing your clients our properties, please have them write if they want the OWNER make any cosmetics changes to the property before move in. DO NOT ASSUME things will be done to the property before move in. If nothing is requested your clients will be accepting the property , as seen when shown. The owner WILL NOT DO ANY COSMETICS CHANGES TO THE PROPERTY SFTER LEASING SIGNING.

FIRST MONTHS RENT WILL ALWAYS BE DUE ON MOVE-IN DATE

Application process is based on how long it takes us to get a hold of the current and past rentals, also employment verification. MOST of the time within 24 hours.

After application is complete DEPOSIT will be due at least signing. (Within 24 hours)

WE DO NOT HOLD PROPERTIES AT ALL!!!

WE WILL ONLY TAKE PROPERTIES OFF THE MARKET (When ALL 4 items below have been completed)

- 1) Application fee paid along with app for everyone over the age of 18
- 2) Owner accepts Applicant's, after applications process.
- 3) Deposit MUST be paid at the time of Leasing signing.
- 4) Lease signed by all applicants.

All applicants will need to be available, at the same time, to go over lease and pay deposit within 24 hours of being approved.