



# Rollier's Hardware Inc.

600 Washington Road Mt. Lebanon, PA 15228

Phone: (412) 561-0922 Fax: (412) 561-8277

## Application For Employment

<b>Personal Information:</b>		Date	Social security number To be given when hired		
Name					
Present address		Last	First	Middle	Last name
Phone number		Street	City	State	
If related to anyone in our employ, state name and department				Referred by	
Employment Desired:					
Position		Date you can start		Salary desired	
Are you employed now?			If so may we inquire of your present employer?		
Ever applied to this company before?			Where?	When?	

Education:	Name and location of school	# Years attended	Subjects studied
High school			
College			
Trade, business or correspondence school			

**Please Circle**

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration?	Yes	No
Have you ever been convicted of a felony?	Yes	No
Are you available to work evenings?	Yes	No
Are you available to work weekends?	Yes	No
Are you over the age of 16?	Yes	No

Do you have prior experience in retail?	Yes	No
If yes, please describe		

**Rollier's Hardware Inc is an equal opportunity Employer**

**Former Employers:** List below your last four employers, starting with the last one first.

Date (month and year)	Name and address of employer	Salary	Position	Reason for leaving
From				
To				
From				
To				
From				
To				
From				
To				

**References:** Give below the names of three persons not related to you, whom you have known at least one year.

Name	Address	Business	Years Acquainted
1.			
2.			
3.			

In case of emergency, notify:

Name	Address	Phone number

I understand that there is a six month Probation Period where I may be terminated for any reason. I authorize investigation of all statements contained in this application. I understand misrepresentation or omission of the facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period, and may, regardless of the date of payment of my wages and salary, be terminated at any time without previous notice.

Date \_\_\_\_\_ Signature \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

Interviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Remarks: \_\_\_\_\_

Neatness		Character	
Personality		Ability	

Hired \_\_\_\_\_ For dept. \_\_\_\_\_ Position \_\_\_\_\_ Will report \_\_\_\_\_ Salary: \_\_\_\_\_ Wages: \_\_\_\_\_

Approved: 1. \_\_\_\_\_ 2. \_\_\_\_\_  
 Employment manager Dept. head