

2021

OAK HARBOR MUSIC FESTIVAL

SEPTEMBER 3-5

ARTS AND CRAFTS VENDOR GUIDELINES



Important dates:

- Application Open: Now
- Application Deadline: Applications are accepted until spaces are full.
- Vendor check in and Set up: Friday, September 3, 1-5 PM
- Booths Open: Friday, September 3, 5:00 PM – 8:00 PM (later if you want)
- Booths Open: Saturday, September 4, 11 AM-6 PM (later if you want)
- Booths Open: Sunday, September 5, 11 AM-6 PM
- Booth Take Down: Sunday, September 5, 6 PM

Guidelines:

- Set up must be completed by 5:00 PM Friday, September 3.
- No vehicles will be allowed on Pioneer Way after 5:00 PM Friday until 6:30 PM Sunday.
- Vendor must be open during hours stated above. NO early closing or early take down.
- All work must be created by the artist. NO Agents. NO imported items.
- Must provide your own tent and displays. Be prepared for wind and bring something to anchor your tent. You cannot anchor to the street.
- NO electricity is provided.
- There will be on site security at night but your tent and items in your tent are your responsibility.
- Please help keep our Historic Downtown clean by removing all garbage when you leave.
- You are responsible for your sales and collecting and reporting of sales tax (8.9%).
- NO Commission will be taken.
- Booth numbers will be assigned please display them on your booth.
- You will receive a parking pass. Please display on your dashboard.

Cancellation Policy:

Neither VENDOR nor OHMF shall be bound hereunder for failure or inability to perform this contract due to fire, floods, strikes, wrecks, tornadoes, failure of transportation, terrorism, actions of any governmental agency, acts of God, a pandemic declared by any local, state or federal government, or other similar causes beyond its control. Either party may void this contract upon reasonable advance notice in writing, should any of these events occur or are reasonably expected to occur.

The Oak Harbor Music Festival, the City of Oak Harbor and any sponsors or volunteers will not be responsible for any damages whatsoever occurring to booths, products, property, or loss or injury to person(s) as a result of participation in the Oak Harbor Music Festival.

The Oak Harbor Music Festival requires vendors to carry liability insurance. A Certificate of Liability Insurance must cover \$100,000 minimum, naming the Oak Harbor Music Festival as Certificate Holder for the dates of September 3-5, 2021. Ask your insurance carrier to send your Certificate of Liability Insurance by email to artsandcrafts@oakharborfestival.com before July 31, 2021 or send a copy in with your application.

For more information email artsandcrafts@oakharborfestival.com.