

Pastoral Council Meeting Minutes

December 4, 2018

(Note: Regularly schedule PC meeting on 6 November was moved due to Election Day).

Call to order @ 7:03 P.M.

Opening Prayer: Deacon John Martin

Call the Roll:

Members Present: Steve Browning, Ben Cole, Tom Dumm, John Fer, Anita Gill, Mic Griben, Keith Huffer, Robyn Jacobs, Deacon Jerry Jennings, Chris Jones, Deacon John Martin, Gloria Murray, Laura Nisonger, Stephanie Rubeling, Fr. Chuck Wible

Members Absent: None

Minutes Approval: Motion was made by Steve Browning and seconded by Mic Griben to accept the 30 October 2018 minutes as amended. Motion passed unanimously.

Reading of Communications: None

Pastor's Report

- Thank you for prayers and condolences for the death of brother.
- Christmas in the Country money is still coming in. Funds in the \$19K range.
- Fr. Steven Roth, Vocations Director for the Archdiocese, did not celebrate during all masses the weekend of 10-11 November due to being double booked.
- New employee – Marie for custodial/set up and other duties.
- Youth Ministry interview process was discussed.

Committee Reports:

- Education –
 - There are 12 candidates for RCIA.
 - Stations of the Cross will be held during Lent
- Evangelization –
 - Met in November.
 - Discussions on how to be more 'Welcoming'.
 - There appears to be confusion for visitors – as far as Mass responses. It was suggested that flip card may be needed in the pews.
 - Discussion continued about consistency of the Usher procedures, money counting etc.
- Finance –
 - The committee met on November 7th.
 - Parish annual financial report was in last week's bulletin. First quarter projection for FY 2019 was for a short fall of about \$30 to \$50K.
 - Mortgage down to about \$400K by the end of this fiscal year. (6/30/19).
 - A question about the financial statement being placed on the parish website was raised.
 - A discussion was held about the capital reserve account (the fact there was none). There is a savings account that is used for unplanned and for operational expenses.

- The annual reserve requirement is (planned for) about \$45K a year.
- A proposed kitchen renovation was discussed.
- Liturgy –
 - The committee met on November 12th
 - Preparing for Advent and Christmas season.
 - Masses will be the same as past years at 4 PM, 7 PM, Midnight on the 24th and 9 AM Christmas morning.
 - Immaculate Conception Mass times - December 7 @ 7 PM and December 8 @ 8 AM
 - Lessons in Carols is on December 16th at 4 PM
 - Live Nativity is on December 16th at 6 PM
- Maintenance –
 - No Report/No committee. A discussion on how the maintenance committee operated their responsibilities and their correlation with the Planning Committee. It was stated, that the Maintenance Committee is seen as an umbrella organization that brings together resources, prioritizes maintenance items, and backs and supports the decision making process.
- Planning -
 - Laura Nisonger asked to be on the committee as a parishioner; not as a PC member.
 - The next meeting will be in January, no date has been decided.
- Social Concerns –
 - Nothing to report.
- Vocations –
 - Nothing to report.
- Hospitality –
 - Nothing to report.

Old Business:

- Safety Committee –
 - Discussion was held for potential candidates to be chair of this committee and define the committee charter.
 - Laura Nisonger made a motion to establish a Safety Committee that reports back to the PC. Chris Jones seconded. Motion passed unanimously.
 - PC members were instructed to reach out to people who may be interested in this committee.
 - Lists of names were suggested for Keith Huffer to contact.
 - PC will vote on a Committee charter in January.
- Ladies Club –
 - Response to Parish Center Kitchen Improvements Presentation
 - Keith Huffer will respond to Ladies Club with the status of their request and explaining the procedures.

New Business:

- Pastoral Council Visibility –
 - A suggestion was made to publish the Pastoral Council minutes on the parish website. Steve Browning makes a motion to publish the Pastoral Council minutes on the Parish Website and publish the PC member's names in the bulletin. Anita Gill seconded. Motion passed unanimously.

Adjournment – Motion made by Laura Nisonger seconded by Mic Griben to adjourn the meeting @ 8:50PM. Motion passed.

Closing prayer by Deacon Jerry Jennings.

Submitted by C. Jones, Secretary

Approved @ 08 January 2019 Pastoral Council Meeting.