



# NUTRITION SERVICES

Douglas County School District  
*Learn Today. Lead Tomorrow.*

## Sharing Free and Reduced Price School Meal Information with Other Programs School Year 2020-2021

Dear Parent/Guardian:

If you received notification that your student(s) qualified for free or reduced price school meals, this information may be shared with the school/district for the purpose of waiving certain school/district program fees that you might otherwise be required to pay. The school/district is not permitted to share your information with anyone else. You are not required to consent to the release of your information; this will not affect your student(s) eligibility for school meals.

Return this completed and signed form to: **Susan Babineau at Susan.Babineau@dcsdk12.org or DCSD NS, 2812 N SH 85 Bldg. E, Castle Rock, CO 80109**

**Yes! I DO** want school officials to share my information for **School Fees (book fees, athletic fees)**

**Yes! I DO** want school officials to share my information with **Medicaid/SCHIP offices.**

**DO NOT** share my information with any programs.

**DO NOT** share my information with Medicaid/SCHIP offices.

If you marked any or all of the boxes above, complete the section below to ensure that your information is shared for the child(ren) in your household. Your information will be shared with only with the programs you checked.

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

For more information, you may call **Susan Babineau at 303-387-0368** or e-mail at **Susan.Babineau@dcsdk12.org**.

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To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights; 1400 Independence Avenue, SW Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov). This institution is an equal opportunity provider.