East Coast Mortgage Group

Mortgage Documentation CHECKLIST

Required documentation, if applicable, for ALL Borrowers:

- ☐ Photo ID
- ☐ 2 Most recent paystubs for ALL jobs
- ☐ Tax returns for last 2 years (Both personal, and Business if Self-Employed)
- ☐ W2's for last 2 years
- ☐ 1099's for last 2 years
- ☐ Social Security Award letters: Retirement / Disability / Beneficiary
- ☐ VA Benefits AWARD LETTER
- ☐ Tax bills for ALL Properties owned
- ☐ Insurance declaration pages for all properties owned, with agent contact info
- ☐ Current Mortgage statement for ALL properties owned
- ☐ Divorce Decrees
- ☐ Lease Agreements for any rental properties owned
- ☐ Asset account information: Checking, Savings, Investment, and Retirement accounts. ALL Pages Last 3 months

ADDITIONAL PURCHASE DOCUMENTATION

- ☐ Purchase and Sale agreement (Signed by both parties, ALL Pages)
- ☐ Sellers Disclosures
- ☐ Cleared copy of both sides of Earnest Money deposit check (Copy of check, and proof it cleared your account)

I understand that my loan CANNOT be processed until I provide ALL requested documentation

Borrower:_____ Co-Borrower:_____