



Withdrawal Form

I, _____, parent of _____, who attends the Kids Club 360 at _____, would like to withdraw my child. Their last day of care will be _____. This will serve as my two week notice. I am withdrawing my child due to (please explain reason) _____.

I understand that I cannot use vacation days for termination/withdrawal dates simultaneously.*

I have listed my forwarding address below to ensure proper delivery of my yearly tax statement:

Parent Signature: _____ Date: _____

Staff Signature: _____ Date: _____

Finance Approval: _____ Date: _____

* Vacation requests will not be accepted in lieu of two week notices nor will any vacation credit(s) be given towards termination/withdrawal dates.