

Public Employees Local 71 (LTC)

REQUEST FOR REFERRAL

DEPARTMENT/DIVISION: 20/ MSPT	PCN: 20-8814
JOB CLASS/TITLE: Maint. Generalist Specialist	WHEN POSITION IS NEEDED: ASAP
WAGE GRADE: 51	PAY WAGE: \$27.20 +DOE (steps) Benefits include: Medical, Dental, Vision, Retirement, Paid Leave and Holidays.
CITY LOCATION: Palmer	

CONTACT: Tracy Smith	PHONE NUMBER: 907-276-7211 Ext 3 FAX NUMBER: 907-279-7171 EMAIL ADDRESS: tracy@local71.com
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PRE-EMPLOYMENT BACKGROUND <input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO TYPE: criminal	COMMENTS:
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JOB DESCRIPTION:

This position functions as one of two maintenance staff at a State prison facility, responsible for the overall daily maintenance operation of Mat-Su Pretrial. This position is the main point of on-call for the facility that operates 24/7.

This position must be able to evaluate and prioritize the maintenance needs of the facility and ensure all inspections, testing, preventative maintenance and maintenance repairs are completed.

Performs preventative maintenance, troubleshooting, repair, installation, inspection and maintains kitchen, mechanical and electrical equipment such as mixers, steam kettles, industrial ovens, skittles, bread proofer, appliances such as fans, dryers, washing machines and other equipment. Recommends whether to repair or replace obsolete or non repairable equipment. Helps write the bid specifications to replace the equipment. Installs services and repairs electric motors, heaters, coolers, refrigerators, and other related equipment using various hand and power tools of the maintenance trades. Assists with the determination on whether equipment needs to be repaired and the urgency of the repair depending on how it may affect the safety and convenience of staff and prisoners and the efficient operation of MSPT.

SPECIAL REQUIREMENTS

Must have a valid driver's license prior to hire, must have the ability to become forklift certified within 6 months of hire (provided by employer). First aide/CPR within 90 days (provided by employer).

THIS POSITION REQUIRES THE INCUMBENT TO OPERATE

Computer, printers, radios, heavy equipment to include forklift, man lift, truck with plow for snow removal, CCTV system, generator, pipe equipment, misc. hand tools, combustion analyzers, micrometers, multimeters, and calipers.
This is not an all-inclusive list, but gives a broad range of looks that the incumbent should be prepared to utilize.

TYPE OF POSITION

<input checked="" type="checkbox"/>	Permanent Full-Time	<input type="checkbox"/>	Permanent Full-Time Seasonal
<input type="checkbox"/>	Permanent Part-Time	<input type="checkbox"/>	Permanent Part-Time Seasonal
<input type="checkbox"/>	Non-Perm Full-Time	<input type="checkbox"/>	Non-Perm Part-Time
<input type="checkbox"/>	Non-Perm Part-time Sporadic	<input type="checkbox"/>	Seasonal