

STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION & PUBLIC FACILITIES

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| DIVISION: DOT/H&A M&O | | PCN: 25-1983 (Position Description Attached) | |
| JOB CLASS/TITLE: Equipment Operator (J3L) | | WHEN POSITION IS NEEDED: ASAP | |
| WAGE GRADE: WG 52 Seasonal (\$27.63) | | DUTY STATION: Tok | |
| <input type="checkbox"/> | Permanent Full-Time | <input checked="" type="checkbox"/> | Permanent Full-Time Seasonal |
| <input type="checkbox"/> | Permanent Part-Time | <input type="checkbox"/> | Permanent Part-Time Seasonal |
| <input type="checkbox"/> | Non-Perm Full-Time | <input type="checkbox"/> | Non-Perm Part-Time |

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| CDL REQUIRED: <input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO <input checked="" type="checkbox"/> At time of hire / <input type="checkbox"/> Within 90-days of hire TYPE OF CDL: A ENDORSEMENTS: Air and Tanker | WORK SCHEDULE: M-TH 7-5:30 TRAVEL REQUIRED: <input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO Occasional |
| PRE-EMPLOYMENT BACKGROUND CHECK: <input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO Type: CDL History Check DRUG/ALCOHOL TESTING: <input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO | COMMENTS/SPECIAL REQUIREMENTS: Class A CDL with Air and Tanker Endorsements. |

CANDIDATE MUST BRING TO INTERVIEW:

- Completed Workplace Alaska Application (if not already submitted to the hiring manager by Local 71)
- Completed Certification of Employment as a Commercial Motor Vehicle Operator 10-year history form
- Criminal Convictions: Must provide a copy of the judgement from the Court for any Felony Conviction (regardless of date) and any Misdemeanor Conviction within the last 5 years. For positions requiring APSIN* clearance, must provide judgement for all convictions regardless of date.
- Copy of certifications and licenses
- Other: **Resume**

Note: Candidates who do not bring the required information to the interview may be rejected.

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| CONTACT: Joleen Nash | PHONE NUMBER: 907-452-5024 FAX NUMBER: 907-456-1771 EMAIL ADDRESS: joleen@local71.com |
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THIS POSITION REQUIRES THE INCUMBENT TO OPERATE

Light duty vehicles, heavy equipment including trucks, plows, sanders, loaders, graders, dozers, backhoes, snow blowers, sweepers, forklifts, tar pots, paint machines, laser range finder, GPS, mowers, brush cutters, pumps and sprayer systems, radios, cameras, iPad, MS Word, Excel.

JOB DESCRIPTION:

This position is responsible for ensuring that all facilities within the public right of way are maintained and operated in a fashion that safeguards the State's investment and provides for the safe and efficient movement of goods and people. Plans, schedules, directs, monitors, and reports maintenance activities for South Fork Maintenance Station. Responsible for directing the work of employees and ensuring work performed complies with State and Federal laws and standards as well as nationally accepted maintenance practices. Operating all equipment in the station as required. Deal with personnel issues (i.e. resolve problems arising between maintenance personnel and public, resolve personnel problems/conflicts, etc. Mentor, motivate, counsel, and train maintenance crew. Inspects maintenance facilities and structures to determine maintenance needs and sets priorities, determines labor, equipment, and material needs to accomplish the work. Responsible for maintaining records and reporting work activities in the state's computerized Maintenance Management System (MMS). This includes location and type of work performed, equipment and material usage, and staff hours including accumulated leave time. Other administrative staff duties as required including reading and writing memos and reading and writing emails. Responsible for maintaining records and inventory of all signs, barricades, culverts, gravel stock piles, etc. located both in station and compound as well as within the highway system. Coordinates work activities, staffing, and equipment with other Maintenance Stations within the District. Works with other DOT&PF Sections such as Right of Way, Environmental, Design & Construction, Facilities, and SEF to accomplish work or provide technical assistance as needed. Orders supplies, equipment parts, tools, and maintenance materials required to accomplish work.