



1750 Flower Street, Glendale, CA 91201 ph: 818-553-0955 www.monkeylandaudio.com

Feature Film Post Production Sound Turnover Requirements

Quicktime Requirements:

Please supply **High Definition Quicktimes whenever possible**: We can accept a wide variety of codecs. Our preferred codecs are Apple ProRes 422 (Not HQ, LT & Proxy OK), or Avid DNxHD. 1080p or 720p resolutions are fine. While we can accept H264, it is generally not a good format to work with. All quick times should be wrapped in a .mov container.

If Standard Definition Quicktimes are necessary or specifically requested, they should be wrapped in a .mov container. DV/DVCPRO - NTSC is preferred.

**For Clients Sending Picture for ADR Sessions only:

Quicktimes must be wrapped in a .mov container. We ask that picture for ADR sessions not exceed 720p. Apple ProRes 422 (Not HQ, LT & Proxy OK), Avid DNxHD, DV/DVCPRO - NTSC are preferred. While we can accept H264, it is generally not a good format to work with.

If sending picture to us via FTP, Quicktimes encoded as h.264 - 720x480 are acceptable but must be uploaded at least 24 hours prior to the start of your ADR session.

***** Additional quicktime requirements for ALL clients:**

- All reels must have an Academy or SMPTE head and tail leader, with PICTURE START MARK, 2-POP and TAIL POP
- Hour of time code = Reel Number (i.e. Reel 1 Picture Start= 01:00:00:00; Reel2=02:00:00:00)
- Timecode Burn-in matching timecode specs of the project: Top of Frame: medium type size (transparent background if possible), within safe area.
- Tail Leader must be easily distinguishable from the last frame of picture; if Reel ends in black (i.e. fade to black), be sure that Tail

leader density is different from picture, and that tail pop is placed EXACTLY 2 seconds after the last frame of action.

•Please make sure your Audio Pops are cut in Perf-accurate on the Picture Editor's Cut track matching the Head and Tail Pops on the visual Academy Leader.

OMF / AAF Requirements:

OMF Version 2.0 / AAF:

Files can either be embedded with media or be delivered with a consolidated media files folder containing all needed audio data.

*Individual .omf or .aaf files must not exceed 2 GB in size.

Handles: Please deliver all OMFs / AAFs with handle sizes of at least 10 seconds (300 frames)

Please export all audio as 24 bit, 48kHz sample rate.

(Feature Film Post Production Sound Turnover Requirements, (continued))

Audio Guide Tracks:

Guide tracks should always be embedded with the Quicktime picture file but may also be separate 24bit WAV files. All guide tracks must have head and tail pops. Make sure all guide tracks retain original volume graphing and effects from picture editorial.

Track layout: Please place Production Audio only on audio channel 1 (no temp effects or music) and all Temp Music and Temp Effects Audio on Audio Channel 2.

EDLs:

One copy of Sound EDLs for each version of each reel in CMX 3600 Format.

Important: Please make sure the Source Timecode in the EDLs references the original Sound Roll Timecode from the Original Production recordings.

Reel ID/Source Identifier on EDL must match SOUND ROLL; sound roll number must match roll numbers as assigned by production sound mixer and indicated on sound reports.

Clip names must be identified with respective scene and take information as indicated

on sound reports.

(Please strip all added temp sfx/music information from EDLs)

Additional Turnover Elements:

One printed copy of both the Lined Shooting Script and all Production Sound Reports.

Picture Change Notes:

Please supply 1 copy of change notes for each new reel and each new version of picture turned over to Monkeyland Audio as a data file.

Please call with any questions.

Delivery Medium:

We can take delivery of all turnover elements on any of the following mediums:
Firewire 400/800 hard drive, USB 2.0 /3.0 hard drive

Uploading to our FTP is also available. Please contact us for Login info.

Shipping /Delivery Address:

Please address any packages, deliveries, etc to our main offices at the following address:

**Monkeyland Audio, Inc. 1750 Flower Street, Glendale, CA 91201 ph:818-553-0955
fax: 818-553-1155**