

STATE OF ALASKA

DEPARTMENT/DIVISION: Corrections/Institutions/Wildwood CC	PCN: 20-5282
JOB CLASS/TITLE: Maintenance Generalist Journey	WHEN POSITION IS NEEDED: ASAP
WAGE GRADE: 54/A	PAY WAGE: \$23.10/hour
CONTACT: Tracy Smith	PHONE NUMBER: 907-276-7211 Ext 3 FAX NUMBER: 907-279-7171 EMAIL ADDRESS: tracy@local71.com
CDL REQUIRED: <input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO TYPE OF CDL: Class A or B ENDORSEMENTS: None	FIREARMS REQUIRED: <input type="checkbox"/> YES / <input checked="" type="checkbox"/> NO
PRE-EMPLOYMENT BACKGROUND <input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO TYPE: Full Criminal Background Required DRUG TESTING CHECK REQUIRED: <input checked="" type="checkbox"/> YES / <input type="checkbox"/> NO	COMMENTS:

JOB DESCRIPTION:

Under general supervision, this position performs a variety of skilled repair and construction tasks in a combination of several trades, requiring less than journeyman skills in any one of the specialty trades practiced. You will perform these tasks alone, with co-worker assistance, and/or while directly supervising an inmate work crew. Routine and emergency work orders and the preventative maintenance checks and services program generate the tasks to be performed. Tasks are approved and priorities set by the supervisor. The normal duties performed by this position include: carpentry and refinishing work; new construction and remodeling of facilities to include demolition and clean-up; interior and exterior painting and supervision of the inmate painting crew; landscaping, yard maintenance, and snow removal with heavy equipment; repair and cleaning out of plugged sewer lines, sinks, toilets and showers; replacement of electrical switches and outlets; physical inventory of tools, equipment and supplies; basic welding using gas and arc welding; use of cutting equipment; maintaining and completing supply, work, and maintenance records; assisting with the maintenance and repair of complicated heating, air conditioning and ventilation (HVAC) systems; maintaining automotive vehicles, generators and motorized equipment; occasional operation of heavy equipment (road grader, scoop loader, tractor); working on asbestos abatement projects as required; performing work in confined spaces as required; assisting other maintenance section co-workers as needed in a variety of tasks and performing other duties as assigned. This position supports the entire Wildwood Correctional Complex and will be called upon to perform duties anywhere within the complex. You are directly accountable for the quality and quantity of the work you and the inmate crew accomplish. You insure all

security procedures are followed before, during and after all work is performed.

Special Considerations for this job: This position is located in a prison and requires daily contact with inmates and supervision of inmate workers. The facility houses prisoners classified as medium/minimum security risks. This adds the additional responsibility of performing security tasks in addition to the maintenance duties assigned. Work must be accomplished within a highly structured environment, which includes limitations on when and where work may be performed. The individual selected for this position must pass an extensive criminal background investigation before hire.

SPECIAL REQUIREMENTS:

Performs the work of a maintenance generalist at the journey level, regularly using the skills and certifications required of a tradesman at this skill level. Minimum of 4 years experience. Requires a broad knowledge of intermediate level general maintenance duties as listed above. Uses and must be familiar with uniform building codes, OHSA safety standards, and Department of Corrections regulations. Able to interpret blueprints and plans and to plan and lay out work. Must be physically fit and able to wear a respirator and emergency response equipment (self-contained breathing apparatus). You must be able and willing to participate in asbestos abatement projects after receiving training.

A valid Alaska drivers license.

A valid Alaska commercial drivers license, Class A or B; or the ability to obtain same within six months of hire.

Asbestos abatement certificate; or the ability to obtain same within six months of hire.

CPR training

First aid training

Blood borne pathogens training

Respirator training

THIS POSITION REQUIRES THE INCUMBENT TO OPERATE:

Hand Tools
Band saw
Sanders
Porta-Power
Shapers
Power Saws
Arc Welders
Airless Paint Sprayers
Generators
Drill Presses
All Hand Tools
Micrometer
Chainsaws
Plasma torch
Oxy/acc torch
Mig welder
Rotary Hammer Drills
Jack Hammers
Sand Blasters
Gas Welders
Pneumatic Air-Tools

Compressors
 Pipe Threading Machine
 Hot Tar Machinery
 Torque wrenches
 W-24 Case Loader
 John Deere bucket loader
 John Deere Tractor with mower attachment
 1 Ton Sander
 Fork Lift Truck
 Champion Road Grader, Model D740
 2 1'1 Ton Flatbed Truck
 ¾ Ton Snow Plow Truck
 Four Wheel All Terrain Vehicle
 Vehicles: Van, Pickup, Car
 Auto Car 10 yard dump truck
 Auto Car 10 yard sander
 Office Equipment
 Computers
 Typewriters
 Copy Machines
 Calculators
 Portable 2-way Radio

TYPE OF POSITION

<input checked="" type="checkbox"/>	Permanent Full-Time	<input type="checkbox"/>	Permanent Full-Time Seasonal
<input type="checkbox"/>	Permanent Part-Time	<input type="checkbox"/>	Permanent Part-Time Seasonal
<input type="checkbox"/>	Non-Perm Full-Time	<input type="checkbox"/>	Non-Perm Part-Time
<input type="checkbox"/>	Non-Perm Part-time Sporadic	<input type="checkbox"/>	Seasonal