

AAA AMC eTrac system User Manual Guide

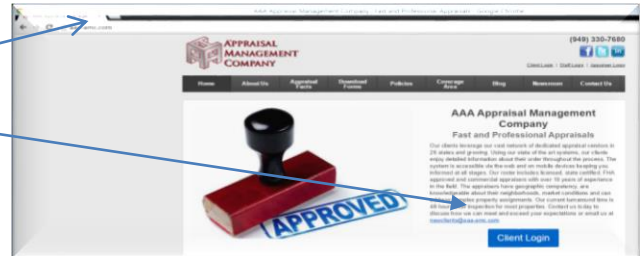
- Broker Self Registration
- Order an Appraisal

Logging in

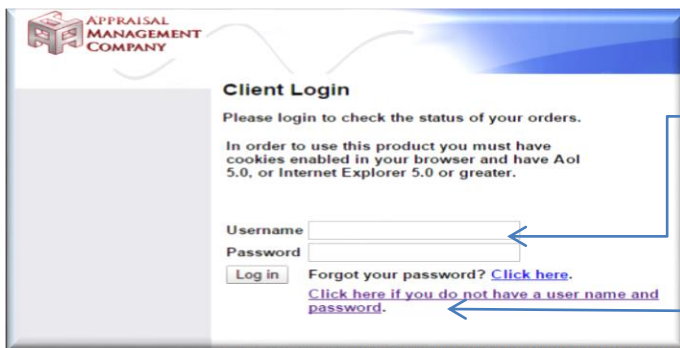
1 – go to **www-aaa-amc.net**
and then press on **Client Login**

OR

2- use this **URL**:



<https://www.vmscloud.co/otherusers/indexClientLogin.aspx?CompanyID=4615>



Client Login

Please login to check the status of your orders.

In order to use this product you must have cookies enabled in your browser and have Aol 5.0, or Internet Explorer 5.0 or greater.

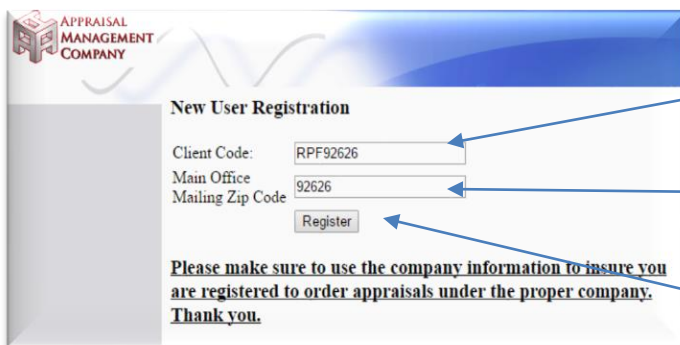
Username

Password

[Forgot your password? Click here.](#)
[Click here if you do not have a user name and password.](#)

Enter your Username and Password if you already have it

Press here to Self-Register



New User Registration

Client Code:

Main Office:

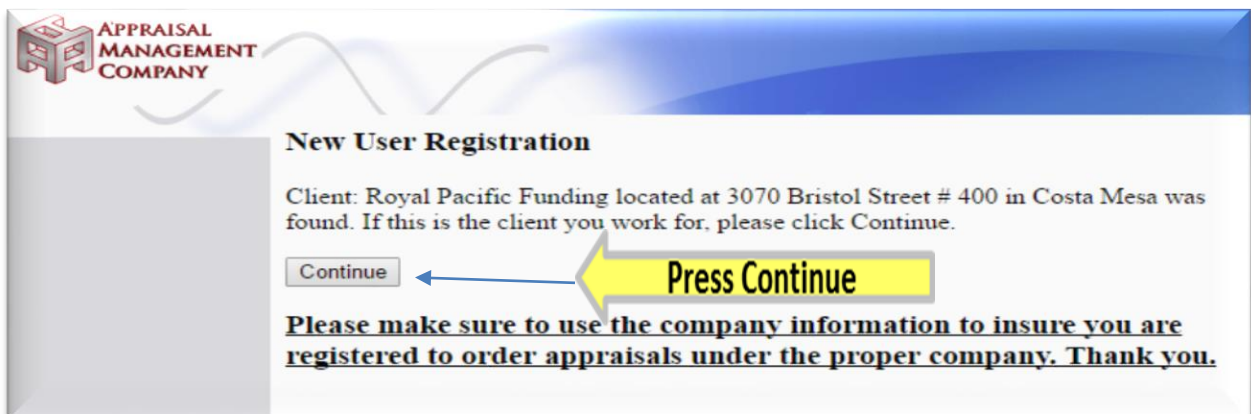
Mailing Zip Code:

Please make sure to use the company information to insure you are registered to order appraisals under the proper company. Thank you.

Client code :
RPF92626

Main Office:
92626c

Press Register




New User Registration

Client: Royal Pacific Funding located at 3070 Bristol Street # 400 in Costa Mesa was found. If this is the client you work for, please click Continue.

Please make sure to use the company information to insure you are registered to order appraisals under the proper company. Thank you.

Press Continue

Client User Self Registration



Setup User

Client Name: New American Funding (Wholesale)

First Name:

Last Name:

User Name:

Password:

E-mail Address:

Phone:

Cell Phone:

Fax:

Company Name:

Email Notifications
Check the boxes for each status that you would like to be notified about.


- ☒ Accepted by Vendor
- ☒ Accepted by Vendor with Conditions
- ☐ ACH Payment Declined
- ☐ ACH Payment Pending
- ☐ ACH Payment Successful
- ☒ Action Required
- ☐ Appraisal PDF Conversion Failed
- ☒ Assigned
- ☐ AVM Queued
- ☐ AVM Submission Failed
- ☒ Awaiting Information from Client
- ☒ Being Typed
- ☐ Bid Received
- ☐ Bid Selected
- ☐ Bidding Closed
- ☐ Cancellation Pending
- ☒ Cancelled
- ☒ Completed
- ☐ Corrections Received and Approved
- ☒ Declined by Vendor
- ☒ Deleted
- ☐ FHA Requested
- ☒ In Progress
- ☒ In Review
- ☐ Incomplete due to Truth in Lending
- ☒ Inspected
- ☐ Left Msg
- ☐ Loan Withdrawn
- ☒ No Answer
- ☒ On Hold
- ☒ Order Accepted
- ☒ Order Processing Delayed
- ☒ Order Reassigned
- ☒ Order Rejected
- ☐ Out for Bid
- ☒ Pending CC Approval
- ☐ Rate Quote Request
- ☒ Re-scheduled
- ☒ Received by Vendor
- ☒ Received by Reviewer
- ☒ Refer To Comments
- ☐ Rejected by MARS
- ☒ Request for Revisions/Addenda
- ☒ Resume
- ☒ Reviewed
- ☒ Reviewed and Corrections Needed
- ☐ Revised Appraisal
- ☒ Scheduled
- ☐ Sent to Collections
- ☐ UCDP Findings Failed
- ☐ UCDP Findings Passed
- ☐ UCDP Readiness Check Failed
- ☐ UCDP Readiness Check Passed
- ☒ Unaccepted
- ☒ Unassigned
- ☒ Waiting for Acceptance
- ☒ Waiting for Payment

Finish

Fill out all your information then
press **Finish**

Email Notifications :

These will be the email notifications that you will receive once an order is updated to a particular status that you selected. It is required **at least one notification** when creating your profile.



Setup Complete

Your account has been created. Use the [Client Logon](#) to order and check status of appraisals.

Press ClientLogon



Client Login

Please login to check the status of your orders.


In order to use this product you must have cookies enabled in your browser and have Aol 5.0, or Internet Explorer 5.0 or greater.

Username:

Password:

Forgot your password? [Click here.](#)
[Click here if you do not have a user name and password.](#)

Press Log in



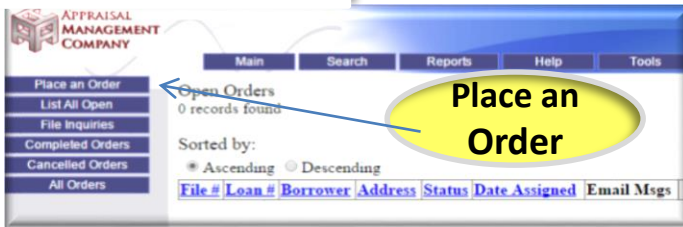
Welcome Test , click here for [Client Menu](#).

Your last login was on 1/1/0001 12:00:00 AM

Press Menu

Order an Appraisal

Main Menu



1. Fill out all the fields required
2. Use Dropdown Menu to select your options
3. Press **Save**



Send AAA AMC an Email or a Request

AAA AMC Order Form

Fields marked with an * are required

Ref Info	
Loan # / Ref #	Custom Field
Case #	Requires UAD Compliance
Client Info	
Client	Global Private Funding 1875 Century Park West Century City CA 90067 test test
Client User	No User Selected
Processor	No User Selected
Processor 2	No User Selected
Processor 3	No User Selected
Processor 4	No User Selected
Ordered By	Test
Date Needed	Email: help@myetrac.com
Client 2	Date must be entered in MM/DD/YYYY format.
Lender	-- Select a Client --

Upload Documents Required
(Purchase agreement, ... , etc.)
Go to Next Page

Borrower Info	
Name	Co-Borrower
Mailing Address	
Mailing Address 2	
Mailing City	
Mailing State	
Mailing Zip	
Borrower Email(s)	Use commas to separate multiple recipients
<input type="checkbox"/> Mail Hard Copy to Borrower	

Subject Property Info	
Property Address	
Address 2	
City	
State	Select State *
Zip	
County	
Township/Borough	
Legal Description	

Assignment Info	
Property Type	SFR
Report Type	Select Report Type *
Report Type 2	No Report Selected
Report Type 3	No Report Selected
Report Type 4	No Report Selected
Report Type 5	No Report Selected
FHA	No
Intended Use	Select Intended Use *
Loan Type	Select Loan Type *
Occupancy	Primary Residence
Sale Price	
Loan Amount	
Settlement Date	Date must be entered in MM/DD/YYYY format.

Billing Info	
Payment Method	Credit Card * Truth in Lending Date: Date must be entered in MM/DD/YYYY format.
Full Name	
Billing Address	
Billing Address 2	
Billing City	
Billing State	
Billing Zip	
Credit Card Type	Select One *
Number	thank you. Please enter Credit Card # without any dashes or spaces, for example 1234123412341234.
Expiration	

Credit Card Info

Payment by CC

Billing Info	
Payment Method	--Select one-- * Truth in Lending Date: Date must be entered in MM/DD/YYYY format.

Property Access / Contact Info	
Name	
Home Phone	
Work Phone	
Other Phone	
Email	

Extra Info	
Notes / Special Instructions	

Save

Save

*** To confirm and send order please click [Save]. ***
Use the Print Order button at the bottom of the next page to print a copy of the request for your records.

Follow up Appraisals

Upload a file (Purchase Agreement,...., etc.)

Print Order [File Inquiries](#)

AVM / Data Analytics

Enter file name to upload: AAA AMC.pdf

Enter file name to upload: No file chosen

To Upload documents:

Click **Browse** , locate the file then **Open**
 Click **Upload File(s)**
 It will be attached under **Files Available for Download**

APPRAISAL MANAGEMENT COMPANY

Place an Order
Place AVM/Data Analytics Order
List All Open
File Inquiries
Completed Orders
Cancelled Orders
AVM / Data Analytics Orders
All Orders

File Available For Download

Sr.No	File Name	File Size	Uploaded By	Date & Time	File Type Description
1	3e932400-8014-406f-946a-1eb636288710.htm	15824	System	11/15/2010 12:42:22 PM	
2	AAA AMC.pdf	1056152	Test	9/14/2015 10:07:58 AM	

Download Completed Appraisals


Notes / Special Instructions

Print Order [File Inquiries](#)

AVM / Data Analytics

Enter file name to upload: No file chosen

Enter file name to upload: No file chosen


 Appraisal File 1

Download Appraisal Reports

APPRAISAL MANAGEMENT COMPANY


Main Search Reports Help Tools Log-Out

Completed Orders in Past Year
1 records found

Sorted by: ☒ Ascending ☐ Descending

Viewing Open Orders

Viewing Completed Orders

File #	Loan #	Borrower	Address	Status	Date Completed	Email Msgs	Download
4213a		test test	123 test st - Santa Ana, CA 92707	Completed	9/14/2015	39 msgs	

View Order Details