



Housekeeper

About the Senator John Heinz History Center

From the pre-revolutionary drama of the French & Indian War to the legendary match-ups of the Super Steelers, discover 250 years of Pittsburgh history at the Senator John Heinz History Center. An affiliate of the Smithsonian Institution, the History Center is the largest history museum in Pennsylvania with six floors of long-term and changing exhibition space. The History Center's museum system includes the Western Pennsylvania Sports Museum, a dynamic museum-within-a-museum; the Fort Pitt Museum in Point State Park; Meadowcroft Rockshelter & Historic Village, a National Historic Landmark located in Avella, Pa. in Washington County; and the History Center's Museum Conservation Center. The History Center presents the most compelling stories from American history with a Western Pennsylvania connection, all in an interactive environment perfect for visitors of every age.

Job Posting

The Senator John Heinz History Center, the largest history museum in Pennsylvania and an affiliate of the Smithsonian Institution, is seeking a Full-time, Housekeeper to work, 3:30 PM – 12:00 AM. While these are the primary hours for this position, flexibility is expected as History Center business dictates.

The Housekeeper executes all activities related to the cleanliness of the facility primarily the stripping and waxing of hard floor surfaces, carpet vacuuming and scrubbing, the care of bathrooms, dusting, wall and window care and daily refuse removal. Also, assists with Event rental clean-ups. Performs duties required for the efficient and effective operation of the facility.

This is a full-time position reporting to the Assistant Director of Facilities Management.

Requirements

High school education or equivalent required with 2 years' housekeeping experience. Must have extensive knowledge of floor care products involving stripping, sealing and buffing hard floor surfaces.

Must have the ability to be both a multi-team player as well as function independently with a lot of self-motivation. This position is physically demanding requiring extensive lifting, bending, walking and standing. The successful candidate will possess a love for cleaning, an eye for detail and the ability to notice what needs done. Must be available to work weekends and holidays

Application Process

We are an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin or disability. Minorities are encouraged to apply.

Qualified applicants should submit a cover letter (***including salary requirements and how you learned of our vacancy***) and resume to:

Renee Falbo, Director of Human Resources, Senator John Heinz History Center

1212 Smallman Street, Pittsburgh, PA 15222 hr@heinzhistorycenter.org

Fax: 412-454-6358