



## Office contact information

On occasion, you will need to contact someone in the office - this list helps you know who to contact.

		Contact	Email
<b>Unable to work your shift? Need to call in sick?</b>			
- Mon - Fri 10.30am -6pm	Vanessa	714-375-5566 or her cell 760-880-5210 - Call	Must call & get verification message received
- Mon - Fri 6pm - 10.30am	John	714-375-5566 or his cell 714-369-0561 - Call	Must call & get verification message received
- Sat - Sun	John	714-375-5566 or his cell 714-369-0561 - Call	Must call & get verification message received
<b>Human resources questions</b>	Stephanie	760-673-6835 Call or text	steph@LAFBcatering.com
<b>Operations questions</b>	Vanessa	760-880-5210 Call	vanessa@LAFBcatering.com
<b>Payroll questions</b>	Stacy	714-369-0582 Call or text	stacy@LAFBcatering.com
<b>Request for mileage reimbursement</b>	Stephanie	760-673-6835 Call or text	steph@LAFBcatering.com
<b>To text hours worked.</b> If you meet at an event, please communicate hours worked.	Stephanie	760-673-6835 Text	steph@LAFBcatering.com

And of course, the shop is located at: 18281 Gothard St., Suite 108, Huntington Beach, CA 92648