

COVID-19 POLICIES AND PROCEDURES For Vaccinated and Non-Vaccinated October 4, 2021

The following policies and procedures should be followed by all Belfast personnel until further notice:

1. Stay home when sick- report sickness to your supervisor, liaison, and task force member. **DO NOT JEOPARDIZE YOUR COWORKERS.**
2. While onsite- All required PPE is to be worn – glasses, gloves, clean vest, pants, shirt and boots. In all possible conditions please **wear your mask**, especially when working within 6 feet of someone (indoor and outdoor). Face shields should be considered for all column and wall work.
3. While in the office/HQ facility- please wear your mask in common areas (breakroom, hallways, printer and in small group meetings), regardless of status.
4. No single-source water dispensers are permitted at this time, please use individual water bottles and dispose of them in recycling cans.
5. Practice good personal hygiene, including regularly washing your hands.
6. Avoid all non-essential business travel. If you must travel outside the US for personal reasons, please follow all CDC International Guidelines.

After International Travel (Recommended for Fully Vaccinated Employees):

- Get tested with a **viral test 3-5 days after travel.**
- Self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms.
- Follow all state and local recommendations or requirements after travel.

After International travel (Recommended for Not Fully Vaccinated Employees):

- Get tested with a **viral test 3-5 days after travel** and stay home until formal/written results are received.
 - If your test is positive, isolate yourself to protect others from getting infected.
 - If you don't get tested, stay home and self-quarantine for 7 days after travel.
 - Avoid being around people who are at increased risk for severe illness for 14 days, whether you get tested or not.
 - Self-monitor for COVID-19 symptoms; isolate and get tested if you develop symptoms.
 - Follow all state and local recommendations or requirements.
7. Meet with clients, vendors and project teams remotely whenever possible. If meeting in person, please wear your mask regardless of status.
 8. Mask are required for all indoor, in-person gatherings, unless you are eating or drinking.
 9. If you have prolonged contact (10 minutes or more) with anyone (inside or outside of work) who has COVID-19, do not come into work, report immediately to your supervisor, liaison and task force member for further direction. After reporting and review with task force team, you may return to work if you do not develop any symptoms and have received medical or task force team clearance to do so.
 - CDC added a recommendation for fully vaccinated people who have come into close contact with someone with suspected or confirmed COVID-19 to be tested 3-5 days after exposure, and to wear a mask in public indoor settings for 14 days or until they receive a negative test result.
 10. Anyone experiencing flu-like symptoms will be required to stay home for a minimum of 7 days, unless you obtain a note from a medical professional allowing you to return to work, or otherwise determined in accordance with current CDC guidelines.
 11. If you contract COVID-19 do not come into work until 14 days after onset or 3 days after symptoms subside (without fever reducers or cough suppressant or other meds), whichever is later. Non-vaccinated required to get a viral test result. Fully vaccinated may get a rapid or viral test and present a negative result to The Task Force prior to returning to work.
 12. Please disinfect and clean all tools throughout each workday, and after each use. Sharing personal tools is no longer acceptable.
 13. Keep communication and contact within your work units- designate point-person for group-to-group contact, as needed.
 14. Identify one liaison- 1st AID/CPR certified trained per site-whose sole responsibility will be to monitor proximity and the implementation and execution of these policies and procedures
 15. Base decisions not only on individual risk, but also risk to your coworkers.
 16. Watch for and follow updated guidance as we work together to handle this evolving situation