



Anti-Fraud Disclosure Statement

Electronic communications, such as email, text messages and social media messaging, are neither secure nor confidential. While **HN Leasing/Property Management Services** has adopted policies and procedures to aid in avoiding fraud, even the best security protections can still be bypassed by unauthorized parties.

YOU SHOULD NEVER TRANSMIT NONPUBLIC PERSONAL INFORMATION, SUCH AS CREDIT OR DEBIT CARD NUMBERS OR BANK ACCOUNT OR ROUTING NUMBERS, BY EMAIL OR OTHER UNSECURED ELECTRONIC COMMUNICATION.

EMAILS ATTEMPTING TO INDUCE FRAUDULENT WIRE TRANSFERS ARE COMMON AND MAY APPEAR TO COME FROM A TRUSTED SOURCE.

Outside of the limited circumstances described below regarding Rental Applications and ACH Transfer Setup, **HN Leasing/Property Management Services** will never send you any electronic communications with instructions to transfer funds or to provide nonpublic personal information, such as credit card or debit numbers or bank account and/or routing numbers.

You may receive an email from **HN Leasing/Property Management Services** or your Property Manager with instructions for sending in an application by E-Fax or scan and email. You may also be asked to complete and submit an ACH Setup form for rent payments, but DO NOT take any action without first verifying the instructions by phone with your Property Manager or Leasing Administrator.

If you receive any other instructions for making a wire transfer relating to your transaction (such as to supply funds for Move in) or any request for nonpublic personal information (such as your credit or debit card numbers or bank account or routing numbers), please notify **HN Leasing/Property Management Services** at **770-632-4835** and do not respond to the communication itself. Additionally, contact your Property Manager to report the suspect e-mail.

ACKNOWLEDGMENT:

I/we have read this Anti-Fraud Disclosure Statement and understand that **HN Leasing/Property Management Services** will never send me/us any electronic communication with instructions to wire funds for Move in or to provide financial account numbers or other nonpublic personal information. If I receive an electronic communication with instructions for submitting an application fee or to set up ACH for rent payments, I will verify the instructions and account numbers by phone with my Property Manager as described above before authorizing any funds transfer.

Signature

(Date)

Signature

(Date)